

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council's Civic Amenities Committee to be held on Wednesday 11th November 2015 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Karen Hurrell
Mrs Karen Hurrell
Clerk to Broomfield Parish Council
5th November 2015

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

1.	Apologies for absence
2.	Declarations of Interest <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it</i>
3.	To approve Minutes and matters arising from last meeting *
4.	Financial Matters
a.	To consider any purchases under budget headings:
	To consider estimates for works to various trees on Parsonage Green, Glebe Crescent and Angel Meadow plus an up-date from a meeting with Tree Surgeon
	To consider purchasing a litter bin to be positioned along Sweeps Walk at a cost of £125.85
	To consider purchasing bulk builders/garden bags and tarpaulin for small compound at a cost of £24.60.
	To consider purchasing a cordless sander at a cost of £60.00 or a generator at a cost of £160.00
b.	To discuss and approve Budgets for Precept 2016/17
5.	Allotment Site
a.	Review of allotment waiting list
b.	To discuss allotment rent for 2016
c.	Broomfield Cottage Gardeners Society - to discuss rent for 2016/17
6.	Parsonage Green
a.	To note the clearance of the ditch at Elm Close by volunteers
7.	Angel Meadow
a.	To receive Inspection Report
b.	To discuss the Football Pitch Booking Form
c.	To discuss Hire Charges
d.	To discuss the possibility of a meeting with representatives from Broomfield Football Club
8.	To consider solar powered Christmas lights for Church Green
9.	Church Green seating – public responses received
10.	To receive estimates for the Grass Cutting schedule for 2016 & 2017
11.	Centenary Wood – to receive update Cllr Tranquada
12.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada

13.	To receive Health & Safety Inspections
a.	To note replacement fire extinguisher at the barn at a cost of £58.00
14.	Invite from Chelmsford City Council to attend Emergency Preparedness Workshop 13.11.15 2-4pm - Deputy Co-ordinator required
15.	Snow Patrol Volunteer - update
16.	Items of information from the Chairman
17.	Correspondence Received (if any)
a.	Letter received from Broomfield Neighbourhood Watch offering a contribution towards a dog waste bin to be placed at the end of Goulton Road.

** denotes item emailed with agenda or available at meeting*

*Civic Amenities Committee Members: Cllrs Tranquada, Thomson, Smith, Garwood,
Howell & Hubble*