

## BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee is to be held on Wednesday 11<sup>th</sup> May 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

*Karen Hurrell*  
**Mrs Karen Hurrell**  
 Clerk to Broomfield Parish Council  
 4<sup>th</sup> May 2016

*Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman*

<b>1.</b>	<b>Apologies for absence</b>
<b>2.</b>	<b>Declarations of Interest</b> <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it</i>
<b>3.</b>	<b>To approve Minutes and matters arising from last meeting</b> <span style="float: right;">*</span>
<b>4.</b>	<b>Allotment Site</b>
a.	Review of allotment waiting list
b.	Allotment monitoring carried out 9 <sup>th</sup> May
<b>5.</b>	<b>Financial Matters</b>
a.	To consider any purchases under budget headings
b.	To consider the cost of allotment numbering
<b>6.</b>	<b>To discuss litter close to Chelmer Valley High School and receive information</b>
<b>7.</b>	<b>Angel Meadow – dates for painting of play equipment</b>
<b>8.</b>	<b>To consider pollarding trees in Glebe Crescent – Main Road alleyway</b>
<b>9.</b>	<b>To consider planting of Village Gateways</b>
<b>10.</b>	<b>To appoint volunteer Tree Warden</b>
<b>11.</b>	<b>Centenary Wood – to receive update Cllr Tranquada</b>
<b>12.</b>	<b>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</b>
<b>13.</b>	<b>To receive Health &amp; Safety Inspections</b>
a.	To note Health & Safety Inspections - carried out by the Village Attendant
<b>14.</b>	<b>Items of information from the Chairman</b>
<b>15.</b>	<b>Correspondence Received (if any)</b>

*\* denotes item emailed with agenda or available at meeting*

*Civic Amenities Committee Members: Cllrs Tranquada, Thomson, Smith, Garwood,  
 Hubble and Howell*