

BROOMFIELD PARISH COUNCIL	
A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 8 th April 2015 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield	
Members' Present:	Chairman Tranquada, Vice Chairman Steed Councillors Garwood, Mullender, Thomson and Wrenn
Also Present:	Mrs Wendy Martin (Deputy Clerk)
The Chairman, on behalf of the Civic Amenities Committee thanked Councillors Jean Wrenn and Les Steed for all of their hard work over the past years whilst serving on the Committee. They have provided much input at meetings and practically too and they will be missed as part of the Committee.	
Public Question Time No Members of the public were present.	
436.	Apologies for absence Apologies were received from Councillor Mullender and Smith
437.	Declarations of Interest No declarations of interest had been made.
438.	To approve Minutes and matters arising from last meeting 11th March 2015 Matters arising – The Deputy Clerk informed members that Broomfield Football Club would be holding their Fun Days on 27 th and 28 th June. The minutes were duly approved and signed by the Chairman.
439.	Allotment Site
a.	Review of allotment waiting list The Deputy Clerk informed members that there was one person on the waiting list hoping to move to Broomfield in the near future. After the recent allotment inspection issues had been raised over various plots, the Committee decided that three letters would be sent to allotment tenants. ACTION: Clerk to send letters There had been a leak on one of the standpipes which had been repaired by the Village Attendant.
b.	To consider request for a poly tunnel on allotment plot to measure 6x4 feet The members discussed the possibility of a poly tunnel and as it would be smaller than some of the fruit cages on the allotment site they decided that the request would be granted. ACTION: Deputy Clerk to inform allotment holder
440.	Parsonage Green
a.	Response received re Parsonage Green Culvert if applicable The Clerk had received an email from a Senior Engineer at Essex County Council stating that the pipes had been jetted and that they do not appear to link to the pond on the south side of School Lane. It appears to drain into the pond in Elm Close and there is a suspicion that the outlet from this pond is blocked. The drainage team could not investigate further due to the high water levels but they intend to revisit the site once the water levels had reduced. The flooding in School Lane seems to be caused by the pipeline being blocked in four areas and is likely to need a pipe replacement and so will need to be passed to a different team and more information is awaited. Councillors Steed and Tranquada had expressed a wish to meet with the Engineer when he next visited the site.

	ACTION: Clerk to contact Senior Engineer to see if it would be possible to arrange meeting.
441.	Financial Matters
a.	To consider any purchases under budget headings
b.	<p>To consider purchasing 20 tonne of road scalplings at a cost of £250.00 plus VAT for use on the allotment site</p> <p>The Deputy Clerk had obtained a quote for road scalplings to be used on the allotment site drive and car park area. Due to the cost involved the Committee decided that further investigation was required prior to ordering the scalplings and that this item would be placed on the next Civic Amenities agenda.</p>
442.	<p>To consider the possible re-siting of Broomfield Football Clubhouse on Angel Meadow</p> <p>A lengthy discussion took place regarding the Broomfield Football Clubhouse and the Committee raised concerns over the fact that Angel Meadow was the only Village playing field owned by the Parish Council for the use of all of the Villagers. Broomfield would be undergoing many new housing developments over the next few years and that future facilities would be required for Parishioners. This item will be discussed further at the April Parish Council meeting.</p>
443.	<p>To consider ways to encourage Volunteers to help litter pick around the Village</p> <p>The Committee decided that a poster should be displayed at the Annual Parish meeting asking the Parishioners their thought on the amount of litter around certain areas of the Village.</p> <p>ACTION: Deputy Clerk to Liaise with Clerk to produce poster and information for the APM</p>
444.	<p>Centenary Wood – to receive update Cllr Tranquada</p> <p>The Chairman reported that the grass had now been cut and that the primroses were in full flower and that soon the blue bells would also be in bloom.</p>
445.	<p>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</p> <p>The Chairman reported that Andrew Lilley had been asked to lead the last working party but due to bad weather it was called off. The Chairman wished to thank Mr Lilley for agreeing to help out at this time.</p>
446.	Street Furniture Inspection Record
a.	<p>Report of damaged fence at 258 Main Road</p> <p>The Deputy Clerk informed members that the Village Attendant had looked at the fence and that it would require a new post and fence panel costing approximately £50.00. All agreed that the repair should be carried out by the Village Attendant and will be funded from the Seats/Bins/Shelters etc budget.</p> <p>ACTION: Deputy Clerk to inform the owner of 258 Main Road regarding repair.</p> <p>Clerk to instruct the Village Attendant to carry out the work.</p>
447.	<p>Items of information from the Chairman</p> <p>The Chairman had no further information at the present time.</p>
448.	Correspondence Received (if any)
a.	<p>Letter received regarding Lime Trees on Church Green</p> <p>The Clerk had received a letter regarding Some of the Lime trees on Church Green and had asked that when the next Tree Survey is carried out by Essex County Council, Place Services that they pay attention to these trees. The inspection should be carried out within the next few weeks and a report should be received shortly after.</p> <p>ACTION: Clerk to reply to letter</p>

There being no further business the Chairman closed the meeting at 9.20p.m.