

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 10th December 2014 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present:	Chairman Tranquada, Vice Chairman Steed Councillors Garwood, Mullender, Thomson and Wrenn
Also Present:	Mrs Wendy martin (Deputy Clerk)

Public Question Time

No members of the public were present

267.	Apologies for absence Apologies were received from Councillor Smith
268.	Declarations of Interest No declarations of interest had been made
269.	To approve Minutes and matters arising from last meeting 12th November 2014 The minutes were duly approved and signed by the Chairman
270.	Allotment Site
a.	Review of allotment waiting list
	<p>The Deputy Clerk informed members that there were several people on the waiting list and until all of the renewal agreements had been returned she was unsure of how many plots would become vacant. An update would be given in the new year.</p> <p>It was noted that plot 50 was larger than the majority of the plots on the site and that this would need to be addressed in future years.</p> <p>Councillor Tranquada informed members that he would be turning off all but one tap on the allotment site if the temperature was to go below freezing over a period of several days.</p>
271.	Up-date on the clearing of Parsonage Green culvert
	<p>Councillors Tranquada and Steed along with Volunteers had partially cleared the culvert as the area was too flooded to clear all of the vegetation. They had met with a representative from Essex County Council Highways re the draining from the culvert to Parsonage Green Pond and a report was still awaited. This will be added to a future agenda.</p> <p>The Chairman asked whether a response had been received re the reinstatement of the Village Green after building works had finished to Parsonage Barn. The Deputy Clerk informed members that to her knowledge no response had been forthcoming, the committee decided that another letter would be sent requesting a response by 14th January 2015.</p> <p>ACTION: Deputy Clerk to add Culvert to future Civic Amenities agenda Clerk to send letter</p>
272.	Financial Matters
a.	<p>To consider any purchases under budget headings No further purchases were needed at the present time.</p> <p>Councillor Tranquada reported that a grant had been obtained from the Community Initiatives Fund towards the purchasing of a roundabout in the children's play area. He informed members that he had received an estimate to replace the wetpour in the play area for bonded rubber mulch safety surfacing and that a further estimate would be required.</p> <p>ACTION: Deputy Clerk to contact Wicksteed Leisure and obtain a second estimate</p>

273.	Centenary Wood – to receive update Cllr Tranquada
	Councillor Tranquada informed members that there had been no significant work carried out of late.
274.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada
	<p>The P3 group would be meeting Adam Jenkins, Public Rights of Way Inspector to carry out work in the Woodhouse Lane area on Tuesday 16th December.</p> <p>Members discussed the possibility of hiring a van in the future to enable equipment to be taken to different site locations where there was a need for significant work to be undertaken. They all agreed that it would not be fair for individual volunteers to carry vast amounts of equipment in their cars.</p>
275.	Street Furniture Inspection Record
	Noted
276.	Items of information from the Chairman
	The Chairman asked members to think of various sites within the Village where bulbs could be planted in the future.
277.	Correspondence Received (if any)
	<p>Parish Cleansing Days</p> <p>A letter had been received from Chelmsford City Council re Parish Cleansing Days. All Councillors discussed areas where work could be carried out within Broomfield and it was decided to request that the footpath between the bus stops opposite Court Road and Jubilee Avenue be cut back along with public footpath no. 15 which runs from Main Road to Goulton Road.</p>

There being no further business the Chairman closed the meeting at 8.35p.m.