

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 10th February 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' present:	Chairman Tranquada, Councillors Hubble, Howell and Thomson
Also Present:	Mrs Wendy martin (Deputy Clerk)

Public Question Time

No members of the public were present.

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| 361. | Apologies for absence
Apologies were received from Councillors Garwood and Smith. |
| 362. | Declarations of Interest
No declarations were made. |
| 363. | To approve Minutes and matters arising from last meeting
The minutes were duly approved and signed by the Chairman. |
| 364. | Allotment Site |
| a. | Review of allotment waiting list
The Deputy Clerk informed members that there were no new requests for allotment plots at the present time. |
| b. | To consider replacing existing taps with self-closing taps
Councillor Tranquada will meet with the Village Attendant in the future to discuss the types of taps that could be installed on the allotment site. The Deputy Clerk was asked to contact Chelmsford City Council to see the type of taps that they had on their sites.
ACTION: Deputy Clerk to contact Chelmsford City Council |
| 365. | Financial Matters |
| a. | To consider any purchases under budget headings
The Chairman informed members that more daffodil bulbs would need to be purchased for Parsonage Green in the future, all were in agreement.
Virements had been made to the Civic Amenities Budget, £800 vired from Seats/Bins/Shelters to Barn Maintenance and £200 vired from Centenary Wood to Parsonage Green. All members were in agreement to the virements made. |
| b. | To consider the design and price of the metal bench for Church Green
The Deputy Clerk is obtaining estimates for the seating. This will be discussed at the March meeting.
ACTION: Deputy Clerk to add to March agenda |
| 366. | Angel Meadow |
| a. | To discuss Football club booking form for Angel Meadow
Members made slight alterations to the booking form for the 2016/2017 football season. Hiring sessions were discussed and Councillors Tranquada, Hubble and Howell agreed to a morning and afternoon session fee which will replace the existing match fee while Councillor Thomson was against this as she preferred a flat rate for a daily charge. It was resolved to have two session fees for morning and afternoon for 2016/17 season onwards.
ACTION: Deputy Clerk to make alterations |
| b. | To discuss a proposed meeting with the football club
The meeting will be arranged in the future. |

Signed: 

92

Dated: 9/3/16

367.	Centenary Wood – to receive update Cllr Tranquada Councillor Tranquada informed members that general maintenance had been carried out which included pruning and digging of the flower beds.
368.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada Councillor Tranquada had informed the Public Rights of Way Officer of damage to a footbridge close to Hollow Lane and a reply was awaited.
369.	To receive Health & Safety Inspections Members were informed that replacement seats had been fitted to the large swings and that wetpour had been repaired.
370.	Items of information
a.	To note the condition of the wooden railings along School Lane The Committee were shown photographs of the broken railings and it was decided that this be reported to Essex County Council Highways. ACTION: Deputy Clerk inform Highways
b.	Civic Amenities plans for the year ahead – discussion topic for the February Parish Council meeting The Chairman showed members a power point presentation which included all aspects of the work that was carried out by the Civic Amenities Committee. This will be shown at the February Parish Council meeting.
371.	Correspondence Received (if any)
a.	Love Where You Live – Parish Cleansing Days, letter received from Chelmsford City Council All members agreed that the cutting back of the footpath along School Lane close to the School field be requested and litter picking to be carried out along the ditch close to Chelmer Valley High School and hospital Approach if possible. ACTION: Deputy Clerk to submit requests

There being no further business the Chairman thanked members for attending and closed the meeting at 9.10p.m.

Signed:.....

93

Dated:.....