

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 10th September 2014 at 7.30 pm in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present:	Chairman Tranquada, Vice Chairman Steed
Also Present:	Councillors Thomson, Wrenn and Mullender
	Mrs Wendy Martin (Deputy Clerk)

Public Question Time

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| 149. | Apologies for absence
Apologies were received from Councillors Garwood and Smith. |
| 150. | Declarations of Interest
No declarations of interest were made. |
| 151. | To approve Minutes and matters arising from last meeting 13th August 2014
The minutes were then duly approved and signed by the Chairman. |
| 152. | Allotment Site |
| a. | Review of allotment waiting list
Noted. |
| b. | Review of recent inspected allotment plots 8th September
After the latest inspection it was decided that three letters would be sent to allotment holders regarding the condition of their plots.
Action: Clerk to send letters |
| 153.. | Scotts Green |
| a. | To consider addition of Scotts Green to regular grass cutting schedule: Cost £10 per cut
Councillors agreed to add Scotts Green to the annual grass cutting schedule for the remainder of this year and the 2015 season.
Action: Clerk to inform Freemans |
| 154. | To consider any purchases under budget headings
Councillors agreed that no purchases needed to be made at the present time. |
| 155. | Angel Meadow |
| a. | To receive minutes from the Meeting with Broomfield Football Club 20th August 2014 & to discuss reduction/refund of hiring fees for 2014/15 season
Councillors discussed the minutes of the meeting and agreed to send a letter to Broomfield Football Club asking them to advise the Parish Council how many times they had used Angel Meadow on a Saturday throughout the present season (finishing May 2015). Once this information had been received the Committee were prepared to consider a refund of the hire charge.
Action: Clerk to send letter |
| b. | To peruse report from Essex Playing Fields re pitch inspection
The report, written by Jamie Foyster (Essex Playing Fields Association) had been circulated to Councillors and they were interested to discover that a grant could be applied for weed killing. The Deputy Clerk had been discussing the report with Sean McGinley (Broomfield Football Club) and had been informed that they would be contacting Mr Foyster regarding the report. The Committee decided that Mr Foyster should be contacted re the grant and ascertain whether the Parish Council would be better applying for the grant as the owners of the field.
Action: Deputy Clerk to email Jamie Foyster |

156.	Centenary Wood – to receive update Cllr Tranquada The Chairman encouraged members to vote on the Chelmsford Grand Awards site for more benches in Centenary Wood.
157.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada The Chairman produced a map showing all of the footpaths in Broomfield to be considered to go in a future edition of Broomfield Times, all members thought that it was a good idea. He will be discussing it further at the next Parish Council meeting. The next working group party will be meeting next Tuesday – 16 th September, 10am at the St Mary's Church.
158.	Items of information from the Chairman The Chairman had emailed Committee members a photograph taken of Parsonage Green and reported that rubble had been cleared but there was still a vast amount that needed to be removed and the Green would then need levelling and re-seeding. Councillor Steed had looked at the site prior to the meeting and reported that the condition remained the same. All agreed that a letter should be sent to the owner of Parsonage Barn regarding this matter. Action: Clerk to send letter
159.	Correspondence Received (if any)
a.	Big Tree Plant All members agreed that no further trees were required at the present time.
	October Civic Amenities Meeting As some of the members would not be available for the 8 th October it was decided that the next meeting would take place on 22 nd October at 10am when the budgets for 2015/16 Precept will be discussed.

There being no further business the Chairman closed the meeting at 8.45p.m.