

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 13th January 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Tranquada, Vice Chairman Cllr Garwood, Councillors Hubble, Howell and Thomson

Also Present: Mrs Wendy martin (Deputy Clerk)

Public Question Time

No Members of the public were present.

333. Apologies for absence
Apologies were received from, Councillor Smith

334. Declarations of Interest
Councillor Garwood declared an interest in minute number 337d.

335. To approve Minutes and matters arising from last meeting
The minutes were duly approved and signed by the Chairman.

336. Allotment Site

a. Review of allotment waiting list

The Deputy Clerk informed members that there were several existing allotment holders requesting specific plots on the site but that there were no new requests at the present time.

The Chairman had recently spread more road scalplings along the drive and requested that the Deputy Clerk contact Tree Surgeons regarding the need for more wood chippings on the site.

ACTION: Deputy Clerk to request wood chippings

337. Financial Matters

a. To consider any purchases under budget headings

The Chairman informed members that he would be need to purchase a wheelbarrow in the future.

b. To consider Tree Maintenance Contract

The Clerk had met with Pleshey Tree Services regarding the Maintenance Contract and had asked them to look at the trees that would require work as highlighted in the annual Tree Inspection report provided by Place Services at Essex County Council. A quote for this work had been received along with the price for the Tree Maintenance Contract. All members resolved to accept the quote of £1,180 for the work required and the annual Tree Maintenance Contract of £1,500 plus VAT to be paid from the Tree Pollarding and Planting Budget.

ACTION: Clerk to instruct Pleshey Tree Services to carry out work to the trees and to confirm with them that a contract would be sent to them regarding the Tree Maintenance Contract

c. To consider purchasing four new seats for the large swings in the play area

All members agreed to the purchase. The Deputy Clerk with let the Councillors know the cost involved as soon as prices had been received and purchase them from the Angel Meadow Play Area Maintenance Budget.

ACTION: Deputy clerk to seek estimates and inform the Committee & purchase required seats

Clerk to instruct the Village Attendant to carry out repairs

d. To consider purchasing a new metal bench for Church Green and information received from the Conservation Officer

All members agreed that a metal bench would be the best option and requested that the Deputy Clerk obtain brochures. Letters would be sent to the Parishioners on the Green advising that there would be a seat placed close to the Church.

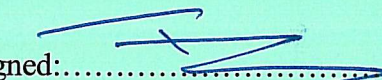
Signed: 

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Dated: 10/2/16

	<p>Councillor Tranquada requested that the Deputy Clerk obtain information regarding running a spur from the street light close to Church Green to enable Christmas lights to be placed on the Green.</p> <p>ACTION: Deputy Clerk to obtain brochures</p> <p>Clerk to send letters</p> <p>Deputy Clerk to contact Highways</p>
e.	<p>To consider an outside tap to be placed at the rear of the Village Hall for use on play area (present location in breach of Health & Safety)</p> <p>Members agreed that this would be a good idea and requested a letter be sent to the Broomfield Village Hall Committee asking permission for the work to be carried out.</p> <p>ACTION: Clerk to send letter</p>
338.	Angel Meadow
a.	<p>To discuss Football club booking form for Angel Meadow</p> <p>All members agreed that this item would need to be discussed at a future meeting after Councillors had met with representatives with Broomfield Football Club.</p>
b.	<p>To discuss a proposed meeting with the football club</p> <p>Members agreed that a meeting would need to be arranged in the future.</p>
c.	<p>To discuss maintenance of Angel Meadow</p> <p>A lengthy discussion took place regarding the maintenance and it was agreed that the Clerk seek information regarding the legality of Broomfield Football Club carrying out maintenance on Angel Meadow. The Committee asked if any surrounding Parish Councils were in a similar situation and asked the Deputy Clerk to find information.</p> <p>ACTION: Clerk to find information regarding legality</p> <p>Deputy Clerk to contact surrounding Parish Councils</p>
339.	<p>To consider Clear Up Broomfield Campaign – Cllr Hubble</p> <p>Councillor Hubble had noticed an increasing amount of litter in the streets and had advised of a ‘Clean for the Queen’ campaign. It was agreed that Councillor Hubble would write an article for Broomfield Times regarding clearing litter in Broomfield during the Easter Holidays.</p> <p>It was also reported that there was a great deal of litter outside of the Co-Op.</p> <p>ACTION: Councillor Hubble to write article</p>
340.	<p>Centenary Wood – to receive update Cllr Tranquada</p> <p>The Chairman reported that more wood chippings had been placed around the benches, weeds had been removed from the stream and that grass had been cleared from the wild flower beds.</p>
341.	<p>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</p> <p>A date was made for the next ‘Five Greens Walk’ which will take place on Sunday 4th September starting at 2.30p.m. Councillor Thomson will inform Broomfield Footpath Society so that it can be added to their programme of walks.</p> <p>ACTION: Councillor Thomson to contact Broomfield Footpath Society</p>
342.	<p>To receive Health & Safety Inspections</p> <p>Noted.</p>
343.	<p>Items of information from the Chairman</p> <p>The Chairman had no further information to report.</p>
344.	<p>Correspondence Received (if any)</p> <p>No correspondence had been received.</p>

There being no further business the Chairman thanked members for attending and closed the meeting at 9.18p.m.

Signed:.....

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Dated:.....10/2/16