

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 12th February 2014 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present:	Chairman Tranquada Vice Chairman Councillor Steed Councillors Garwood, Thomson and Wrenn
Also Present:	Mrs Wendy Martin (Deputy Clerk)

Public Question Time

No Members of the public were present

367. Apologies for absence
Apologies were received from Councillor Smith

368. Declarations of Interest
No declarations were made

369. To approve minutes from Civic Amenities Committee Meeting held on 22nd January 2014
Minute no 353 was amended and changed by the Chairman they were then were duly approved and signed by the Chairman

370. Allotment Site

a. Review of allotment waiting list
Noted
Allotment renewals were discussed and it was decided to send letters to various allotment holders
Action: Clerk to send letters

b. To arrange dates for allotment inspections during 2014
The Councillors agreed to four inspection dates - 7th April, 9th June, 11th August and 10th November these will be displayed on the allotment notice board
Action: Deputy Clerk to put dates on notice board

371. To consider estimates for work to various trees as per Tree Survey - update
This item will be discussed further at future meetings
An issue had been raised over storm damage to trees on Angel Meadow, the Committee requested that the Deputy Clerk contact the people that had previously carried out the survey, Place Services and request that they re-inspect the trees.
Action: Deputy Clerk to contact Place Services

372. To consider future Civic Amenities meetings to be held during the day
The Committee agreed that the meeting on the 9th April be held during the day starting at 10am. The Deputy Clerk will advertise this on the Parish Council website so as to give people notice should they wish to attend.
Action: Deputy Clerk to put notice on website

373. To consider quotations for new fencing around play area and CIF application – update
It was decided to accept the quotation from Chelmsford City Council at a cost of approximately £6,603.00. This will be part funded, if applicable, from Section 106 Reserve and the Playground Equipment Earmarked Reserve.
Action: Clerk to accept quotation & check with Chelmsford City Council re S106 monies

Signed:..... 84 Dated:.....

374.	To consider installation of outdoor gym equipment and funding Members of the Committee had visited various sites, different pieces of equipment were discussed and Councillor Tranquada will now start applying for grants to purchase the equipment. It was proposed to ask that the Parish Council fund the delivery and installation cost. Action: Councillor Tranquada to apply for grants
375.	To consider notice boards in all Broomfield Parish Council Bus Stops The Deputy Clerk informed members of the cost of the notice board and it was decided that Councillors would raise the issue of sharing the cost with Broomfield Village Hall and this would be discussed at the next Village Hall Meeting. This will also be added to the next Civic Amenities agenda. Action: Deputy Clerk to add to the March agenda
376.	Centenary Wood – to receive update Cllr Tranquada Councillor Tranquada informed members that no recent work had been carried out
377.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada During the inclement weather no recent work had been carried out
378.	Items of information from the Chairman After a recent survey carried out by Councillor Tranquada regarding dog faeces (reported in previous minutes) on the playing fields it was decided to purchase more spray paint. He had contacted the Dog Warden to obtain further information and it was suggested that the Parish Council request that the Dog Wardens patrol the playing field area first and last thing during the day as their work pattern would allow. Action: Deputy Clerk to purchase spray paint Clerk to contact Dog Warden
379.	Correspondence Received A snow clearance volunteer had requested that they would need two bags of salt but after deliberation by the Committee it was decided that only one bag would be distributed at a single time. A letter had been received from Chelmsford City Council regarding Parish Cleansing Days and Councillor Tranquada will inform the Deputy Clerk of areas within the village that would benefit from their help. Councillor Steed had been approached by a member of a deceased residents family enquiring about the possibility of purchasing a bench to be positioned within Broomfield. Councillor Steed will make further contact and report at a future meeting. Action: Councillor Tranquada will inform Deputy Clerk of dates Councillor Steed will obtain further information and will report at future meetings

There being no further business the Chairman closed the meeting at 9.05pm.

Signed:..... 85 Dated:.....