

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee to be held on Wednesday 8th June 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present:	Chairman Cllr Tranquada, Vice Chairman Cllr Garwood & Cllr Thomson
Also Present:	Mrs Wendy Martin (Deputy Clerk)

Public Question Time

No members of the public were present.

- | | |
|------------|--|
| 47. | <p>To appoint a Chair and Vice Chair of the Civic Amenities Committee
 It was proposed by Councillor Garwood and seconded by Councillor Thomson that Councillor Tranquada stand as Chairman, Councillor Tranquada was duly elected.
 It was proposed by Councillor Thomson and seconded by Councillor Tranquada that Councillor Garwood stand as Vice Chairman, Councillor Garwood was duly elected.</p> |
| 48. | <p>Apologies for absence
 Apologies were received from Councillors Howell and Smith.</p> |
| 49. | <p>Declarations of Interest
 No declarations of interest were made.</p> |
| 50. | <p>To consider Terms of Reference for Civic Amenities Committee and recommend any changes to the full Council
 Terms of Reference had been circulated to the Committee and all agreed that no changes needed to be made. These will be taken to full Parish Council for approval.</p> |
| 51. | <p>To approve Minutes and matters arising from last meeting
 The minutes were duly approved and signed by the Chairman.
 The Clerk was requested to contact the Tree Warden and invite him to a Civic Amenities Meeting to introduce himself.</p> |
| 52. | <p>Allotment Site</p> |
| a. | <p>Review of allotment waiting list
 The Deputy Clerk informed members that there were three people on the waiting list.</p> |
| 53. | <p>Financial Matters</p> |
| a. | <p>To consider any purchases under budget headings
 – request from Village Attendant to purchase cordless grinder/disc cutter to fit Ryobi battery unit £64
 All Councillors were in agreement that a cordless grinder/disc cutter be purchased.
 - request for Dog Waste Bin near alleyway from Main Road to Goulton Road
 The possibility of a new dog waste bin had been discussed at last month's meeting where members agreed that while there was an annual fee to empty all new dog bins no more would be purchased at the present time. The Clerk will contact City Councillors on this matter.
 ACTION: Clerk to contact City Councillors</p> |
| 54. | <p>Report from Councillor Tranquada re meeting with judges 2016 Essex Village of the Year Competition
 Councillors Hubble and Tranquada had met with judges and had talked about various aspects of the Village which included the use of the Village Hall, Play area and Centenary Wood along with other topics.</p> |

Signed: 

Dated: 13 July 2016

55.	<p>Offer of Community Help from Students at Chelmer Valley High School (i.e. painting of play equipment)</p> <p>An email had been received from Councillor Daden suggesting various things that the students could assist with. The Committee discussed these at great length and decided that the students could help with the painting of the teenage shelter and that a site meeting with Councillors Daden and Garwood would be required re proposed cutting back of the paths on Church Green go ahead.</p> <p>ACTION: Deputy Clerk email Councillor Daden</p>
56.	<p>Centenary Wood – to receive update Cllr Tranquada</p> <p>Councillor Tranquada informed members that there had been a recent working party and that the grass had been cut and that the wood was looking good.</p>
57.	<p>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</p> <p>Councillor Tranquada informed members that there had been a recent walk and that during the next walk the group of volunteers would be installing a new way marker post near Hollow Lane.</p>
58.	<p>To receive Health & Safety Inspections</p>
a.	<p>To note Health & Safety Inspections - carried out by the Village Attendant</p> <p>The Deputy Clerk informed members that safety inspections were carried out on a regular basis and that repairs to the rocking horse had recently been carried out. All members wished to express their thanks to Stuart Jones (Village Attendant) for his work throughout the Village.</p> <p>ACTION: Deputy Clerk to email Village Attendant</p>
b.	<p>To note vandalism of Court Road Bus Shelter</p> <p>The notice board had been removed since it had been vandalised and a notice informing the public of its removal had been placed on the bus shelter.</p>
59.	<p>Items of information from the Chairman</p> <p>Councillor Tranquada requested that the Deputy Clerk contact the Football Club asking if they intended to hire Angel Meadow for the forthcoming 2016/2017 football season and that the hiring agreement be placed on a future agenda.</p>
60.	<p>Correspondence Received (if any)</p> <p>No correspondence had been received.</p>

There being no further business the Chairman thanked members for attending and closed the meeting at 8.55p.m.

Signed:.....

40

40 Dated:.....13th July 2016

