

## BROOMFIELD PARISH COUNCIL

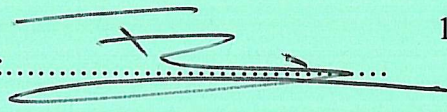
A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 9<sup>th</sup> March 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

<b>Members' Present:</b>	Chairman Cllr Tranquada, vice Chairman Cllr Garwood Councillors Hubble, Howell and Thomson
<b>Also Present:</b>	Mrs Wendy Martin (Deputy Clerk)

**Public Question Time**

No members of the public were present.

420.	<b>Apologies for absence</b> Apologies were received from Councillor Smith.
421.	<b>Declarations of Interest</b> No declarations of interest were made.
422.	<b>To approve Minutes and matters arising from last meeting</b> The minutes were duly approved and signed by the Chairman.
423.	<b>Allotment Site</b>
a.	<b>Review of allotment waiting list</b> The Deputy Clerk informed members that there were no new requests for allotment plots at the present time. At the moment there <sup>are</sup> five <sup>new</sup> half vacant plots. The Chairman suggested that signs be placed on the plots saying 'This plot is vacant' and giving the Parish Council contact details. <b>ACTION: Deputy Clerk to make signs</b>
424.	<b>Financial Matters</b>
a.	<b>To consider any purchases under budget headings</b> No purchases were required at the present time.
b.	<b>To consider estimates received for metal bench on Church Green</b> The Deputy Clerk had received two quotes for the benches which the Councillors discussed. It was decided to accept the quote from Andy Nichols (Blacksmith) for the sum of £990 - this will be funded from the Seats, Bins & Shelters Budget and a virement for the shortfall to be made from the Civic Amenities Salaries Budget. <b>ACTION: Clerk to accept quote</b>
425.	<b>Angel Meadow</b> A request had been received from Broomfield Football Club for the use of Angel Meadow on the morning of 28 <sup>th</sup> and the afternoon of 31 <sup>st</sup> March during the German Exchange visit. All members agreed. <b>ACTION: Deputy Clerk to inform Broomfield Football Club of decision</b>
426.	<b>Daffy Wood</b> The Deputy Clerk had no information at the present time however the Chairman will be including the Wood in the next P3 walk and it was suggested that it be placed on the April CA agenda. <b>ACTION: Deputy Clerk to add to April agenda</b>

Signed:.....  


Dated: 13/April/2016

427.	<p><b>Centenary Wood – to receive update Cllr Tranquada</b></p> <p>During the last working party the volunteer's spread wood chippings, pruned rose bushes coppiced Hazel trees. The rose prunings were woven into the hedge surrounding the wood to help maintain the security of the boundary.</p> <p>The Chairman showed certificates that he would be presenting to volunteers when they had worked for 25 sessions.</p>
a.	<p><b>To receive Survey of Centenary Wood carried out by Broomfield &amp; District U3A – Natural History</b></p> <p>All members perused the document and found it extremely informative. The Chairman requested that a letter of thanks be sent.</p> <p><b>ACTION: Clerk to send letter</b></p>
428.	<p><b>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</b></p> <p>The next walk would include Daffy Wood.</p>
429.	<p><b>To receive Health &amp; Safety Inspections</b></p>
a.	<p><b>To receive information re the Village Attendant attending ROSPA Playground Inspection course</b></p> <p>No information had been received.</p>
430.	<p><b>Items of information from the Chairman</b></p> <p>The Chairman had nothing to report at the present time.</p>
431.	<p><b>Correspondence Received (if any)</b></p>
a.	<p><b>Information received from Insurance Company re Clean for the Queen</b></p> <p>Noted. It was decided that the litter pick would take place on Tuesday 29<sup>th</sup> March and that the equipment could be collected from the Parish Office between 10a.m. – 2p.m. The Clerk will collect the equipment from Chelmsford City Council in readiness for the event and the Committee decided to invite the local City Councillors to take part.</p> <p><b>ACTION: Clerk to collect equipment</b> <b>Clerk to invite local City Councillors</b></p>
b.	<p><b>Thank you letter from St Mary's Church</b></p> <p>A thank you letter had been received for the donation of road plainings. Noted</p>
c.	<p><b>To receive request from Communications Committee regarding permanent fixings for banners on Village Green</b></p> <p>All members agreed to the request providing that they are sufficiently in the ground so that no damage can be caused to mowers and that they are capped.</p> <p><b>ACTION: Deputy Clerk to inform Clerk of decision</b></p>

*There being no further business the Chairman thanked members for attending and closed the meeting at 9.05p.m.*

Signed:  .....

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