

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 9th April 2014 at 10.00a.m. in the small hall, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Tranquada Vice Chairman Steed
Councillors Garwood, Thomson and Wrenn

Also Present: Mrs Wendy Martin (Deputy Clerk)

Public Question Time

No members of the public were present

439. Apologies for absence
Apologies were received from Councillor Smith

440. Declarations of Interest
No declarations were made

441. To approve minutes from Civic Amenities Committee Meeting held on 12th February 2013
Members discussed the minutes and they decided that should maintenance work to trees be required as a matter of urgency the Clerk should make arrangements without having to contact the Committee. The Committee members should then be informed by email.
Dog Wardens should be asked to visit the playing fields first thing in the morning and last thing at night as their shifts permit.
The Committee members requested that Matters Arising be placed on future Civic Amenities agendas.
The minutes were duly approved and signed by the Chairman.

Action: WM to contact Dog Wardens & request visit
WM to seek advice from Clerk re Matters Arising

442. Allotment Site

a. Review of allotment waiting list
Noted.
The Chairman and Vice Chairman had carried out an allotment inspection earlier on in the week and it was decided that two letters would be sent to allotment holders.
Action: Clerk to send letters

443. Trees – update
Work had been carried out to trees on Angel Meadow that had suffered storm damage. Further work to trees would be carried out during the year as per inspection report.

444. To consider the purchase of a waste bin at the Bus Stop opposite Jubilee Avenue
All members agreed that a waste bin should be purchased at a cost of £270.00 including installation. This will be paid from the Seats/bins/shelters/signs Budget.
Action: Clerk to order bin

445. To consider any purchases under budget headings
The Chairman informed members that small items such as trowels would need to be purchased for work carried out within the Village, all members agreed.
The Committee discussed the proposal of purchasing snowdrops for Parsonage Green and Crocuses for Angel and Church Green during this year. All members were in agreement and it was decided that an amount of £300.00 be spent on bulbs to be paid from Civic Amenities Earmarked Reserves – Village Maintenance.
Action: Councillor Tranquada to purchase bulbs

Signed:.....100 Dated:.....

446.	<p>To consider notice boards in all Broomfield Parish Council Bus Stops – update from Councillor Tranquada</p> <p>It was decided not to go ahead at the present time.</p>
447.	<p>Wicksteed Inspection Report</p> <p>All members had received the report which was discussed at the meeting. Points raised were: The relocation of the Kickwall on the David Smith Field, painting of the play equipment, wet pour, netting on the Multi-play unit and the condition of the swings. The report did not highlight any major risks.</p> <p>Members also discussed the possibility of purchasing play equipment that could also be used by wheelchair users. This will be discussed at a future meeting.</p> <p>Repairs and maintenance would be carried out in the near future.</p> <p>The Deputy Clerk reminded the Committee that Playground inspections were carried out by Chelmsford City Council every two weeks and that they would highlight any problems directly to the Clerk.</p> <p>Action: Deputy Clerk to ask Secretary of the David Smith Field about the relocation of the Kickwall and obtain quotes for pieces of wheelchair friendly play equipment.</p> <p>Clerk to contact Chelmsford City Council to obtain prices for wetpour and enquire if they can supply a replacement net for the Multi-play unit.</p> <p>Councillor Steed joined the meeting at 11.30a.m.</p>
448.	<p>Centenary Wood – to receive update Cllr Tranquada</p> <p>Work had been carried out recently and Councillors had visited the wood and reported on how nice it was looking.</p>
449.	<p>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</p> <p>Councillor Tranquada reported that all of the work that was carried out in Centenary Wood and P3 was down to volunteers. More volunteers would be welcome to join them.</p>
450.	<p>Items of information from the Chairman</p> <p>The Chairman had produced an information sheet on 'Broomfield Parish – the Parish of Five Greens' for members to peruse. A discussion took place regarding the possibility of placing the article in Broomfield Times and costings for this would be sought. A more up to date map would be required; the Deputy Clerk will enquire to Chelmsford City Council as to where she would be able to obtain the most recent map of Broomfield.</p> <p>Action: Clerk to seek quotes from Mprint</p> <p>Deputy Clerk to contact Chelmsford City Council</p>
451.	<p>Correspondence Received</p> <p>No correspondence had been received.</p>

There being no further business the Chairman closed the meeting at 11.50a.m.

Signed:.....101 Dated:.....