

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee is to be held on Wednesday 22nd January 2014 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
15th January 2014

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

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| 1. | Apologies for absence |
| 2. | Declarations of Interest <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it</i> |
| 3. | To approve minutes from Civic Amenities Committee Meeting held on 11th December 2013 |
| 4. | Allotment Site |
| a. | Review of allotment waiting list |
| b. | Review of recent inspected allotment plots 31 st December 2013 |
| c. | Review of Allotment Tenancy Agreement |
| d. | Review of allotment letter |
| 5. | To consider estimates for work to various trees as per Tree Survey - update |
| 6. | To consider the wording and style of plaque for Ken Searles Tree and approve cost |
| 7. | To consider quotations for new fencing around play area and CIF application |
| 8. | To consider installation of outdoor gym equipment and funding |
| 9. | To consider the ownership of Daffy Wood |
| 10. | Centenary Wood – to receive update Cllr Tranquada |
| 11. | Parish Paths Partnership (P3) – to receive update Cllr Tranquada |
| 12. | Items of information from the Chairman |
| 13. | Correspondence Received |
| 14. | Winter Salt Bag Scheme - update |

** denotes item emailed with agenda or available at meeting Civic Amenities*

Committee Members: Cllrs Tranquada (Chairman) Steed (Vice Chairman)

Thomson, Wrenn, Smith & Garwood