

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council is to be held on Wednesday 15th July 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
8th July 2015

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

1.	Apologies for absence
2.	To receive any Declaration of Interest from Councillors <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>
3.	To co-opt new Councillors – if applicable
a.	Training Seminar for all Councillors – <i>Weds 30th September 7.30 p.m. - to be confirmed</i>
4.	To approve the minutes of Broomfield Parish Council's Annual Council Meeting 17.6.15 *
5.	Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
6.	Receive report from City Councillors for items not on the agenda (max 10 minutes)
7.	Financial Matters:
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To note budgets at end of first quarter & approve any variations
8.	Parish Council Strategy – consideration of future facilities
a.	To receive update regarding Broomfield Football Club
9.	Communications Committee
a.	To note minutes (<i>taken as read</i>)
c.	To receive update on creation of Broomfield Youth Council – Cllr Daden
10.	Civic Amenities Committee (including Allotment Site)
a.	To note minutes (<i>taken as read</i>)
b.	To receive Action Plan regarding Parish Council Strategy for Angel Meadow and open spaces & approve cost of installation of benches on Angel Meadow
b.	To note Electrical Inspection carried out on Barn
11.	Broomfield Village Hall Charity Management Committee
a.	To note minutes (<i>taken as read</i>)
b.	To receive Action Plan regarding Parish Council Strategy for David Smith Memorial Field
12.	Property & Planning Committee
a.	To note minutes (<i>taken as read</i>)
13.	To receive Village Feedback – liaison with Schools, Police, Parishioners etc
14.	To receive updates on Broomfield Parish Councillor's responsibilities & contact with Outside Bodies
a.	Replacement Waste Local Plan Engagement Event – Cllr Cole
b.	RCCE AGM – Cllr Cole

c.	Bus Transport Meeting – Cllr Thomson
15.	To receive any correspondence:
a.	To note parking enforcement figures for June 2015
b.	Chelmsford City Council’s Parish Council Meeting – Planning Policy Update – 30.7.15 7.30 pm – invite to all Councillors
16.	Any other business for discussion purposes only & referral to next agenda