

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council will be held on Wednesday 15th January 2014 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm



Mrs Karen Hurrell
Clerk to Broomfield Parish Council
8th January 2014

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman.

1.	Apologies for absence
2.	Declarations of Interest
3.	To approve minutes of Broomfield Parish Council Meetings:
a.	Broomfield Parish Council Meeting 18 th December 2013 *
4.	To co-opt new Councillor (if applicable)
5.	Essex Police
a.	To receive report to include incidents since the last meeting
b.	To review Neighbourhood Action Panel
6.	Receive report from County Councillor Aldridge for items not on agenda
a.	Report on gritting on School Lane by local contractor
7.	Receive report from City Councillors for items not on agenda
8.	Financial Matters
a.	To receive Financial Report for December 2013
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting & to approve budget control & relevant virements
c.	To confirm receipt of £5625 grant from Chelmsford City Council towards Precept
9.	Property & Planning Matters to include:
a.	To receive report from Planning Committee Meeting 8 th January 2014 *
b.	To receive report from meeting with Chief Executive, Mid Essex Hospital Services
10.	Civic Amenities Matters (including Allotment Site) to include:
a.	To receive report from Chairman
b.	To discuss implementation of Snow Patrol
c.	To approve purchase of plaque in memory of Ken Searles
11.	Personnel Committee
a.	Employment of Village Attendant
12.	Broomfield Village Hall Charity Management Committee to include:
a.	To receive Minutes, Financial Report, Chairman's Report & update on Broomfield Village Hall redevelopment & explanation of increased development costings
13.	To receive report from Broomfield Communications Working Party (Website, Facebook & Newsletter)
14.	To receive report from Village Events Working Party (when applicable)
a.	Pensioners' Lunch 26 th February 2014 (ticket allocation 28 th January 2014 11.30 am)

15.	To receive reports from Councillors re areas of responsibilities:
a.	School Age Children – Cllr Tranquada
b.	Nursery & Childrens’ Centre – Cllr Smith
c.	Elderly/Care Homes – Cllr Garwood
d.	Football/Cricket/Police – Cllr Garwood
e.	Library/Public Houses – Cllr Thomson
f.	History & Heritage – Cllr Blake
g.	Roads & Paths – Cllr Wrenn
16.	To receive report from Representatives to outside bodies/charities (Woollard’s Charity/Emergency Planning/Passenger Transport/Broomfield Hospital Liaison Committee/Sunflower Children’s Centre (if any))
17.	Risk Assessments undertaken since last meeting – note, if any
18.	Correspondence Received – if any
19.	To receive items for information:
a.	To receive parking enforcement figures for December 2013 *
20.	Any other business for discussion purposes only & referral to next agenda
	<i>The date of the next meeting will be 19th February 2014</i>