

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council is to be held on Wednesday 16th December 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
9th December 2015

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

1.	Apologies for absence
2.	To receive any Declaration of Interest from Councillors
a.	To grant Councillors dispensation to discuss the setting of the Precept for 2016/17 (applicable to Councillors Daden, Cole & Hubble)
3.	To co-opt new Councillors – if applicable
4.	To approve the minutes of Broomfield Parish Council’s Meeting 18 Nov 2015
5.	To receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
6.	To receive report from City Councillors for items not on the agenda (max 10 minutes)
7.	Financial Matters:
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To approve Financial & General Purposes Committee Meeting Minutes & to receive subsequent information from St Mary’s Church re grant application
d.	To set the Precept for 2016/2017
e.	To approve payment of professional fees for appointing planning consultants via virements/General Reserve
f.	Community Initiatives Fund (CIF) update on application for funds
8.	To receive minutes of Committee Meetings: (taken as read, questions only)
a.	Property & Planning Committee to include correspondence received re proposed Village Gateways
b.	Broomfield Village Hall Charity Management Committee
c.	Civic Amenities Minutes & to receive recommendations from Civic Amenities Committee re proposed seating on Church Green
9.	Parish Council Strategy – Review & Update
10.	To review the procedure for reporting of Broomfield Parish Councillor’s responsibilities with respect to Village Life i.e. School Age Children; Elderly/Care Homes; Library; Publications; Under 5 children; Police; History & Heritage; Public Houses; Football/Sports Clubs; Social Events; Highway matters
11.	To receive reports from outside bodies (reports to be taken as read)
a.	Broomfield Hospital Liaison Meeting
b.	Parish Council Forum – City Council
12.	To note Risk Assessments undertaken (if any)
13.	To receive any correspondence:
a.	To note parking enforcement figures for November 2015
14.	Any other business for discussion purposes only & referral to next agenda