

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council to be held on Wednesday 16th March 2016 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Karen Hurrell

Mrs Karen Hurrell

Clerk to Broomfield Parish Council

9th March 2016

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

1.	Apologies for absence
2.	To receive any Declaration of Interest from Councillors <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>
3.	To note resignation of Councillor Cole and Co-opt new Councillors – if applicable
4.	To approve the minutes of Broomfield Parish Council's Meeting 17 February 2016 *
5.	To receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
6.	To receive report from City Councillors for items not on the agenda (max 10 minutes)
7.	Financial Matters:
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To approve any virements between budgets headings
d.	To consider purchase of existing Broomfield Football Club land on Angel Meadow & grant application
e.	To consider Parish Council Strategy finance
f.	To receive Broomfield Village Hall Charity's outline timetable with detailed costings & summary of last few year's income & expenditure surplus
8.	Discussion Topic(s) for March Parish Council Meeting:
a.	To receive presentation from Communications Committee
9.	To receive minutes of Committee Meetings: (taken as read, questions only)
a.	Property & Planning Committee
b.	Broomfield Village Hall Charity Management Committee
c.	Civic Amenities Minutes
d.	Communications Committee
e.	To approve Financial & General Purposes Committee Minutes
f.	To approve Extra-Ordinary Meeting Minutes
10.	To note Parish Council's resolution to adopt a Neighbourhood Plan & to decide on parish boundary
11.	To approve additional facilities required for hosting Youth Club Bus in April - use of the MUGA
12.	To receive reports from Parish Councillors' responsibilities with respect to Village Life (reports to be taken as read)
13.	To receive reports from outside bodies/meetings/courses attended (reports to be taken as read)
14.	To note Risk Assessments undertaken (if any)
15.	To receive any correspondence:
a.	To note parking enforcement figures for February 2016
b.	Request received for Broomfield Parish Council to support puffin crossing petition – Main Road
16.	Any other business for discussion purposes only & referral to next agenda