

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council which will be held on Wednesday 16th April 2014 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm



Mrs Karen Hurrell
Clerk to Broomfield Parish Council
9th April 2014

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman.

1.	Apologies for absence
2.	Declarations of Interest <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>
3.	To approve minutes of Broomfield Parish Council Meetings:
a.	Broomfield Parish Council Meeting 19 th March 2014 *
4.	To co-opt new Councillors (if applicable)
5.	Essex Police
a.	To receive report to include incidents since the last meeting
b.	Neighbourhood Action Panel
6.	Receive report from County Councillor Aldridge for items not on agenda (maximum 10 minutes)
7.	Receive report from City Councillors for items not on agenda (maximum 10 minutes)
8.	Financial Matters
a.	To receive Financial Report for March 2014 *
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To approve Accounting Statements for 2013/14
9.	To discuss forthcoming Annual Parish Meeting (30.4.14) Agenda for publication & Annual Reports
a.	Agenda for publication
b.	Annual Reports for 2014
10.	Property & Planning Matters to include: (Written Reports to be provided – taken as read)
a.	To receive report from Planning Committee Meeting 2 nd April 2014 *
b.	Further reports as necessary
c.	Review of Schedule of Proposed Main Modifications for the Replacement Minerals Local Plan – Cllr Thomson
11.	Civic Amenities Matters (including Allotment Site) to include: (Written Reports to be provided – taken as read)
a.	To receive report from Chairman
12.	Personnel Committee (Written Reports to be provided – taken as read)
13.	Broomfield Village Hall Charity Management Committee to include: (Written Reports to

	<i>be provided – taken as read)</i>
a.	To receive Minutes, Financial Report, Chairman's Report & update on Broomfield Village Hall redevelopment
14.	To receive report from Broomfield Communications Working Party
a.	Broomfield Times Newsletter
b.	Facebook Page
c.	Broomfield Parish Council Website
15.	To receive report from Village Events Working Party (when applicable)
a.	To note arrangements to commemorate the Centenary of the commencement of the First World War – Royal British Legion & St Mary's Church
b.	To set date for 2015 Pensioners' (Senior) Lunch proposed date Weds 25 th February 2015
16.	To receive report from Parish Council Strategy Working Party
17.	To receive reports from Councillors re areas of responsibilities (if anything to report):
a.	School Age Children – Cllr Tranquada
b.	Nursery & Childrens' Centre – Cllr Smith
c.	Elderly/Care Homes – Cllr Garwood
d.	Football/Cricket/Police – Cllr Garwood
e.	Library/Public Houses – Cllr Thomson
f.	History & Heritage – Cllr Blake
g.	Roads & Paths – Cllr Wrenn
18.	To receive report from Representatives to outside bodies/charities (Woollard's Charity/Emergency Planning/Passenger Transport/Broomfield Hospital Liaison Committee
a.	Re-adoption of Emergency Plan
19.	Risk Assessments undertaken since last meeting – note, if any
a.	Health & Safety Report for Angel Meadow
20.	Correspondence Received – if any
a.	EALC Training for Councillors
21.	To receive items for information:
a.	To receive parking enforcement figures for March 2013 *
22.	Any other business for discussion purposes only & referral to next agenda
	<i>The date of the next meeting will be Annual Parish Meeting 30th April 2014 & Annual Council Meeting 21st May 2014</i>