

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council to be held on Wednesday 17th June 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm



Mrs Karen Hurrell
Clerk to Broomfield Parish Council
10th June 2015

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

1.	Apologies for absence
2.	To receive any Declaration of Interest from Councillors <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>
3.	To co-opt new Councillors – Susan Hubble & Charlie Cole
a.	To discuss Information Seminar for all Councillors
4.	To approve the minutes of Broomfield Parish Council's Annual Council Meeting 20th May 2015 *
5.	Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
a.	To note comments in Chief Inspector Cook's letter to Cllr Aldridge 12.5.15
6.	Receive report from City Councillors for items not on the agenda (max 10 minutes)
7.	Financial Matters:
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To note renewal of Parish Council Insurance Policy at the sum of £1290.08 with Came & Company (<i>Insurance Budget</i>)
d.	To approve transfer of Local Open Space contributions from Chelmsford City Council (£3439.68 Copland Close development) to Broomfield Parish Council
e.	To consider Grant Application of £1,238 from Broomfield Cricket Club (<i>Grants & Donations Budget plus virements required</i>)
f.	To approve payment of £30 to provide prizes to children participating in Broomfield Library's The Book Review (<i>Village Events Budget</i>)
g.	To approve membership fee of £187 plus £15 one-off joining fee for Society of Local Council Clerks (<i>Subscriptions Budget</i>)
8.	Parish Council Strategy – consideration of future facilities
a.	To discuss updated working document from Cllr Blake
b.	To receive update regarding Broomfield Football Club
c.	To discuss item referred from Civic Amenities Committee regarding petition requesting seating to be placed on Church Green & letter received opposing any seating
9.	Communications Committee
a.	To receive results from Cllrs Blake & Daden re consultation at Annual Parish Meeting
b.	To note results from Essex Life Community Magazine Awards 2015 – 11.6.15
c.	To receive update on creation of Broomfield Youth Council – Cllr Daden
10.	Civic Amenities Committee (including Allotment Site)
a.	To receive report

11.	Broomfield Village Hall Charity Management Committee
a.	To note minutes (<i>taken as read</i>)
12.	Property & Planning Committee
a.	To note minutes (<i>taken as read</i>)
b.	To receive summary of Essex County Council's Statement of Community Involvement Update 2015 – Public Consultation 14.5.15 to 25.6.15 see: www.essex.gov.uk/SCI from Cllr Blake
13.	To receive Village Feedback – liaison with Schools, Police, Parishioners etc
14.	To receive updates on Broomfield Parish Councillor's responsibilities & contact with Outside Bodies
15.	To receive any correspondence:
a.	To note parking enforcement figures for May 2015
b.	Invite from 1 st Broomfield Scout Group for one Councillor to attend celebratory meal in recognition of grant aid given by Broomfield Parish Council – 3/7/15 7pm
c.	To note invitation to an Essex County Council engagement event 19.6.15 (9.30am) to view the Revised Preferred Approach to The Replacement Waste Local Plan – St Cedds Hall, Chapter House, Chelmsford
16.	Any other business for discussion purposes only & referral to next agenda

** denotes item attached*