

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council to be held on Wednesday 17th February 2016 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
10th February 2016

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

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| 1. | Apologies for absence |
| 2. | To receive any Declaration of Interest from Councillors <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i> |
| 3. | To co-opt new Councillors – if applicable |
| 4. | To approve the minutes of Broomfield Parish Council's Meeting 16 December 2015 * |
| 5. | To receive report from County Councillor Aldridge for items not on agenda (max 10 minutes) |
| 6. | To receive report from City Councillors for items not on the agenda (max 10 minutes) |
| 7. | Financial Matters: |
| a. | To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements |
| b. | To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting |
| c. | To approve transfer of £15,378.32 From Public Works Board Loan Earmarked Reserve to Current Account & to approve transfer of £1,346.42 Interest received in NSB Account to Current Account |
| 8. | Discussion Topic(s) for February Parish Council Meeting: |
| a. | To review Civic Amenities & receive plan for activities for year |
| b. | To review Broomfield Village Hall Charity & receive plan for activities for year |
| 9. | To receive minutes of Committee Meetings: (taken as read, questions only) |
| a. | Property & Planning Committee |
| b. | Broomfield Village Hall Charity Management Committee |
| c. | Civic Amenities Minutes |
| 10. | To consider Neighbourhood Plan for Broomfield – presentation by Cllr Blake |
| 11. | Local Highway Panel Update: |
| a. | Main Road safety – Erick Ave Zebra Crossing – update and consideration of petition |
| 12. | To receive report from Parish Councillors' responsibilities with respect to Village Life |
| 13. | To receive reports from outside bodies (reports to be taken as read) |
| 14. | To note Risk Assessments undertaken (if any) |
| 15. | To receive any correspondence: |
| a. | To note parking enforcement figures for December & January 2015 |
| b. | To grant permission to St Mary's Church to hold May Fayre (7 th May) & Songs on the Green (26 th June) on Church Green |
| c. | EALC Larger Local Council Forum – 25 th Feb 10am to 12.30pm Cllr Bass main speaker |
| 16. | Any other business for discussion purposes only & referral to next agenda |