

# BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council is to be held on Wednesday 18<sup>th</sup> March 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm

*Karen Hurrell*

Karen Hurrell  
Clerk to Broomfield Parish Council

*Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman*

1.	Apologies for absence	
2.	Declarations of Interest & receive any Dispensation requests	
3.	To approve minutes of Broomfield Parish Council Meetings:	
a.	Broomfield Parish Council Meeting 18th February 2015 (taken as read)	*
4.	Receive report from County Councillor Aldridge for items not on agenda (max 10 mins)	
5.	Receive report from City Councillors for items not on agenda (max 10 mins)	
6.	Financial Matters	
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements	
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting	
c.	To receive report on Earmarked Reserves	
d.	Internal Auditor appointment update	
e.	Re-organisation of accounting duties & extra hours worked by Clerk	
f.	Report from Pensioners' Lunch 25.2.15 & to approve decision to run event in 2016	
7.	Parish Council Strategy – consideration of future facilities:	
a.	Overall Future strategy	
b.	CONFIDENTIAL: To discuss rebuilding of Broomfield Football Club	
8.	Communications Committee	
a.	Approve Terms of Reference (as agreed Feb PC Meeting) to be signed by Chairman	
b.	Annual Parish Meeting 22.4.2015 format for meeting/advertising of event & Councillors involvement	
c.	Broomfield Parish Council communication using Facebook/Twitter	
d.	Broomfield Times	
9.	Village Feedback i.e. liaison with Schools, Police, Parishioners etc	
10.	Property & Planning Matters to include:	
a.	To note Minutes (taken as read)	*
b.	Community Assets Register - update	
11.	Civic Amenities Matters (including Allotment Site) to include:	
a.	To note Minutes (taken as read)	*
b.	To consider refund to Broomfield Football Club regarding under-use of Angel Meadow	
12.	Broomfield Village Hall Charity Management Committee to include:	
a.	To note Minutes (taken as read)	*

<b>13.</b>	<b>To receive reports from Representatives to outside bodies/charities</b>	
a.	Transport Reps Meeting (Cllr Thomson)	
<b>14.</b>	<b>Correspondence</b>	
a.	To note parking enforcement figures for February 2015	
b.	Request from St Mary's Church to hold the following events on Church Green : 16.5.15 May Fayre from 11am to 3pm(time would be needed to set up) 28.6.15 Songs of Praise on the Green from 6pm	
c.	CONFIDENTIAL: Response from South East Parking Partnership informal parking consultation – recommendation from BPC required	
<b>15.</b>	<b>Any other business for discussion purposes only &amp; referral to next agenda</b>	
a.	Parish Council Elections – schedule of events	*
b.	The Inter Community Games – Active Essex	