

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council will be held on Wednesday 18th February 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm

Karen Hurrell
Clerk to Broomfield Parish
Council

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman

To receive presentation re artwork for Saxon Gate Development

1.	Apologies for absence	
2.	Declarations of Interest & receive any Dispensation requests <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>	
3.	To approve minutes of Broomfield Parish Council Meetings:	
a.	Broomfield Parish Council Meeting 21 st January 2015 (taken as read)	*
4.	Receive report from County Councillor Aldridge for items not on agenda (max 10 mins)	
5.	Receive report from City Councillors for items not on agenda (max 10 mins)	
6.	Financial Matters	
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements	
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting	
c.	To receive Budget Report	
d.	Request from Broomfield Village Hall Charity to cover the costs of health & safety checks to outdoor gym equipment	
e.	Pensioners' Lunch – report of updated costs	
f.	Police & Crime Commissioner Conference at EALC £20 per delegate	
g.	To consider covering cost of Eye Tests for employees using VDUs	
7.	Parish Council Strategy – consideration of future facilities:	
a.	Overall Future strategy: to receive updated document	
b.	Notes from meeting with Chelmsford City Council Parks	
8.	Property & Planning Matters to include:	
a.	To note Minutes (taken as read)	*
b.	Review of King's Arms Public House Licensing conditions	
9.	Civic Amenities Matters (including Allotment Site) to include:	
a.	To note Minutes (taken as read)	*
10.	Communications Committee	
a.	To review name of Committee & appoint Councillors	
b.	Approve Terms of Reference	

11.	Broomfield Village Hall Charity Management Committee to include:	
a.	To note Minutes (taken as read)	*
12.	Village Feedback i.e. liaison with Schools, Police, Parishioners etc.	
13.	To receive reports from Representatives to outside bodies/charities (taken as read)	
a.	Meeting with Essex Police and other Local Parish Councils 10.2.15 Cllr Garwood	
b.	Minutes from meeting with Mid Essex Hospital Services NHS Trust & BPC 17.6.14 & 5.2.15	*
14.	Correspondence	
a.	To note parking enforcement figures for January 2015	
b.	To receive any further correspondence/items for attention	
15.	Any other business for discussion purposes only & referral to next agenda	