

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council which will be held on Wednesday 19th November 2014 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
12th November 2014

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman.

1.	Apologies for absence
2.	<p>Declarations of Interest & receive any Dispensation requests</p> <p><i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i></p>
3.	To approve minutes of Broomfield Parish Council Meetings:
a.	Broomfield Parish Council Meeting 15 th October 2014 (taken as read) *
b.	Finance & General Purposes Meeting 14 th November 2014 (taken as read)
4.	To discuss time management at Parish Council Meetings
5.	Receive report from County Councillor Aldridge for items not on agenda (max 10 mins)
6.	Receive report from City Councillors for items not on agenda (max 10 mins)
7.	Financial Matters
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	Request for 'crowd funder' for production of book re local sculptor Huxley-Jones
d.	To approve Precept for 2015/16
8.	Property & Planning Matters to include:
a.	To note Minutes (taken as read)
b.	Consultation for Employment Land Review (ELR) Draft see http://www.chelmsford.gov.uk/ELR
c.	To note Government consultation on Planning and Travellers to 23.11.14 please see: https://www.gov.uk/government/consultations/planning-and-travellers-proposed-changes-to-planning-policy-and-guidance
9.	Civic Amenities Matters (including Allotment Site) to include:
a.	To note Minutes (taken as read)
10.	Broomfield Village Hall Charity Management Committee to include:
a.	To note Minutes (taken as read)
11.	Personnel Committee Matters
a.	Update re services of an Accounts Assistant

12.	To receive report from Working Parties (if any)
a.	To note minutes from Parish Council Strategy & Future Facilities Meeting (taken as read)
13.	Village Feedback i.e. liaison with Schools, Police, Parishioners etc.
14.	To receive reports from Representatives to outside bodies/charities (taken as read)
15.	Correspondence
a.	To note parking enforcement figures for October 2014
b.	Letter to Police Authority re Neighbourhood Action Panel Meetings
c.	To receive any further correspondence/items for attention
d.	Notification of AGM of Assoc, of Chelmsford District Parish Councils 1.12.14 7.30 pm Champions Hall, South Woodham Ferrers
16.	Any other business for discussion purposes only & referral to next agenda
	<i>The date of the next meeting will be 17th December 2014</i>