

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council which will be held on Wednesday 19th March 2014 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm



Mrs Karen Hurrell
Clerk to Broomfield Parish Council
12th March 2014

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman.

1.	Apologies for absence
2.	Declarations of Interest
3.	To approve minutes of Broomfield Parish Council Meetings:
a.	Broomfield Parish Council Meeting 19 th February 2014 *
4.	To co-opt new Councillors (if applicable)
5.	Essex Police
a.	To receive report to include incidents since the last meeting
b.	Neighbourhood Action Panel
6.	Receive report from County Councillor Aldridge for items not on agenda
7.	Receive report from City Councillors for items not on agenda
8.	Financial Matters
a.	To receive Financial Report for February 2014 *
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To approve virements between Budget Headings/Review of Earmarked Reserves
9.	Property & Planning Matters to include:
a.	To receive report from Planning Committee Meeting 5 th March 2014 & further reports as necessary *
10.	Civic Amenities Matters (including Allotment Site) to include:
a.	To receive report from Chairman
b.	Memorial plaque for Ken Searles
11.	Personnel Committee
12.	Broomfield Village Hall Charity Management Committee to include:
a.	To receive Minutes, Financial Report, Chairman's Report & update on Broomfield Village Hall redevelopment
13.	To receive report from Broomfield Communications Working Party (Website, Facebook & Newsletter)
14.	To receive report from Village Events Working Party (when applicable)
a.	Report from Pensioners' Lunch 26 th February 2014
15.	To receive report from Parish Council Strategy Working Party
a.	Little Bishop's Field
16.	To receive reports from Councillors re areas of responsibilities:

a.	School Age Children – Cllr Tranquada
b.	Nursery & Childrens’ Centre – Cllr Smith
c.	Elderly/Care Homes – Cllr Garwood
d.	Football/Cricket/Police – Cllr Garwood
e.	Library/Public Houses – Cllr Thomson
f.	History & Heritage – Cllr Blake
g.	Roads & Paths – Cllr Wrenn
17.	To receive report from Representatives to outside bodies/charities (Woollard’s Charity/Emergency Planning/Passenger Transport/Broomfield Hospital Liaison Committee
a.	Chelmsford City Council briefing on Parking & Highways
18.	Risk Assessments undertaken since last meeting – note, if any
19.	Correspondence Received – if any
a.	Chelmsford City Council – Control of Street Trading
b.	Request received from St Marys to hold events – May Fayre 17.5.14 & Songs of Praise 6.7.14 & enquiry whether BPC require a stall
c.	Invitation to Peace Exhibition 22.3.14
20.	To receive items for information:
a.	To receive parking enforcement figures for February 2013
b.	To discuss forthcoming Annual Parish Meeting agenda (30.4.14)
c.	Re-adoption of Emergency Plan
21.	Any other business for discussion purposes only & referral to next agenda
	<i>The date of the next meeting will be 16th April 2014 & Annual Parish Meeting 30th April 2014</i>