

BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council which will be held on Wednesday 21st January 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm

Karen Hurrell

Mrs Karen Hurrell
Clerk to Broomfield Parish Council
14th January 2015

Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman.

1.	Apologies for absence
2.	Declarations of Interest & receive any Dispensation requests <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>
3.	To co-opt new Councillor
4.	To approve minutes of Broomfield Parish Council Meetings:
a.	Broomfield Parish Council Meeting 17 th December 2014 (taken as read) *
5.	Receive report from County Councillor Aldridge for items not on agenda (max 10 mins)
6.	Receive report from City Councillors for items not on agenda (max 10 mins)
7.	Financial Matters
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To receive budget figures at 31.12.14
d.	Request from Broomfield Village Hall Charity to cover costs of health & safety checks to outdoor gym equipment £720 per annum
e.	Approval to pay grant (already approved min no. 167 h) for £2,427 to Broomfield Village Hall Charity for installation costs of outdoor fitness equipment before Section 106 monies received
f.	To consider making audio copies of Broomfield Times available
g.	Play Schemes 2015 to consider Easter and Summer Holidays
h.	To approve and sign Legal Papers from Chelmsford City Council regarding monies to be received under Section 106 and Community Infrastructure Levy regarding Patching Hall Lane, 3 Copland Close, Parsonage Farm and Butlers Farm
8.	Property & Planning Matters to include:
a.	To note Minutes (taken as read)
9.	Civic Amenities Matters (including Allotment Site) to include:
a.	To note Minutes (taken as read)
10.	Broomfield Village Hall Charity Management Committee to include:
a.	To note Minutes (taken as read)

11.	To receive report from Working Parties (if any)
a.	To approve minutes of Communications Working Party 20.1.15
12.	Village Feedback i.e. liaison with Schools, Police, Parishioners etc.
13.	To receive reports from Representatives to outside bodies/charities (taken as read)
14.	Correspondence
a.	To note parking enforcement figures for December 2014
b.	To note meeting with Police on 10.2.15 re local policing
c.	Local Council Award Scheme to supersede Quality Council Status which expires 31.1.15
d.	Pensioners' Lunch – receipt of £100 from Broomfield Orthodontic Clinic
e.	Rural Community Council of Essex (RCCE) request for support by signing ACRE Network Online petition to object to withdrawal of funding
f.	Rural Community Council of Essex (RCCE) Spring Coffee Morning 26.3.15 10-12 noon Training Events – Neighbourhood Planning 21.3.15 10 to 1pm Linking Community Led Planning to Policy Strategy 12.5.15 7 – 9.30 pm
g.	To receive any further correspondence/items for attention
15.	Parish Council Strategy – consideration of future facilities:
a.	Overall Future strategy: to receive updated document
b.	Parish Consultation on Future facilities including at Annual Parish Meeting to be delegated to Communications Working Party and reported on at next full PC meeting
c.	Consultation with CCC Parks department: to receive report and pictorial annex
16.	Any other business for discussion purposes only & referral to next agenda
	<i>The date of the next meeting will be 18th February 2015</i>