

## BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council to be held on Wednesday 21<sup>st</sup> October 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Mrs Karen Hurrell  
Clerk to Broomfield Parish Council  
14<sup>th</sup> October 2015

*Public Question Time is taken before the meeting and will last for 10 minutes at the discretion of the Chairman*

1.	<b>Apologies for absence</b>
2.	<p><b>To receive any Declaration of Interest from Councillors</b></p> <p><i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i></p>
3.	<b>To co-opt new Councillors – if applicable</b>
4.	<b>To approve the minutes of Broomfield Parish Council's Meeting 16.9.15</b>
5.	<b>Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)</b>
6.	<b>Receive report from City Councillors for items not on the agenda (max 10 minutes)</b>
7.	<b>Financial Matters:</b>
a.	To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting
c.	To note budgets at 30.9.15 & approve any virements if necessary
d.	To receive valuation on Broomfield Football Club land on Angel Meadow/Little Bishops Field
e.	To receive Update and Grant Application from Broomfield Football Club
f.	To receive completed Annual Return for the year ended 31.3.15
8.	<b>Discussion on reorganisation and refocussing of full Parish Council meetings</b>
9.	<b>Parish Council Strategy – consideration of future facilities – to receive updates from respective Committees with a view to creating a five year plan</b>
10.	<b>Communications Committee</b>
a.	To note minutes, if any ( <i>taken as read</i> )
b.	To receive update on creation of Broomfield Youth Council 1.10.15 – Cllr Daden
11.	<b>Civic Amenities Committee (including Allotment Site)</b>
a.	To note minutes ( <i>taken as read</i> )
12.	<b>Broomfield Village Hall Charity Management Committee</b>
a.	To note minutes ( <i>taken as read</i> )
13.	<b>Property &amp; Planning Committee</b>
a.	To note minutes ( <i>taken as read</i> )
14.	<b>To receive updates on Broomfield Parish Councillor's responsibilities &amp; contact with Outside Bodies</b>
a.	School Age Children Cllr Carter/Cllr Daden
b.	Elderly/Care Homes Cllr Garwood
c.	Library Cllr Carter
d.	Publications Co-ordinator Cllr Thomson

e.	Under 5 children Cllr Smith
f.	Police Cllr Garwood
g.	History & Heritage Cllr Blake
h.	Public Houses Cllrs Carter/Thomson
i.	Football/Sports Clubs – Cllrs Garwood/Daden
j.	Social Events – Cllr Hubble
k.	Highway matters – Cllr Howell
l.	EALC/RCCE/ACDPC Co-ordinator – Cllr Cole
15.	<b>To note Risk Assessments undertaken</b>
16.	<b>To receive any correspondence:</b>
a.	To note parking enforcement figures for September 2015
b.	To note the launch of Broomfield Hospital park and ride shuttle bus
17.	<b>Any other business for discussion purposes only &amp; referral to next agenda</b>

*\* denotes item emailed with agenda (or to follow) Hard copies to be requested from Parish Office if required*