

## BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council was held on Wednesday 15<sup>th</sup> April 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30 pm

**Members' Present:** Chairman Councillor Smith Vice Chairman Councillor Garwood  
Councillors Barnes, Blake, Carter, Cockram, Jones, Steed, Thomson, Tranquada & Wrenn

**Also Present:** Mrs K Hurrell Clerk Mrs W Martin Deputy Clerk & two members of public

The Chairman thanked Councillors for attending the last meeting of the present Parish Council. It was noted that the Parish Council will have an Uncontested Election with nine existing Councillors having been re-elected and one new Councillor. She thanked Councillors Steed, Wrenn, Cockram and Mullender for their services to the Parish Council – in particular Councillors Steed and Wrenn who had served on the Council for 39 and 28 years respectively. She invited them along to the next Parish Council Meeting for an official thank you.

**449. Apologies for absence**  
Apologies were received from Councillor Daden and City Councillor Pooley

**450. Declarations of Interest & receive any Dispensation requests**  
No declarations of interest were made.

**451. To approve minutes of Broomfield Parish Council Meetings:**

**a. Broomfield Parish Council Meeting 18th March 2015 (taken as read)**  
It was resolved that the minutes factually correct and were duly signed by the Chairman

**452. Receive report from County Councillor Aldridge for items not on agenda (max 10 mins)**  
Councillor Aldridge was not present at the meeting

**453. Receive report from City Councillors for items not on agenda (max 10 mins)**  
Councillor Pooley had apologised for his non-attendance.

**454. Financial Matters**

**a. To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements**  
**To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements**  
Councillor Cockram had verified the Financial Reports to the Bank Statements which shows the following balances as at 31<sup>st</sup> March 2015:

Broomfield PC	Current Account Balance	£ 48,300.85
	NSB Earmarked Reserves	£185,370.83
Broomfield Village Hall	Current Account Balance	£ 10,344.87
	Deposit Account Balance	£ 2,368.37

Councillor Cockram duly signed the reports.

**b. To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting**  
It was resolved to approve/ratify the invoices, bill payments and direct debits until 15<sup>th</sup> April 2015 totalling £69,618.46.  
Councillor Cockram advised that the 2014/15 Accounts have been prepared in draft and was pleased to report that they show a surplus of £23k during the year. The reserves are standing at £275k and the only debt outstanding is £175k Public Works Loan.

	<p>During his four years as Councillor and in charge of the finances he was pleased to report that the Village Hall has been redeveloped and also the MUGA financed from Earmarked Reserves, Grants and Public Works Board Loan– and the only increase on the Precept has been inflation. He has enjoyed working with the Clerk and managing the finances and was pleased to pass this responsibility onto to Councillor John Barnes. The Chairman thanked him on behalf of the Parish Council for all his hard work and for managing the finances of the Parish Council to such a high standard.</p>
c.	<p><b>Request for grant from Broomfield Cricket Club</b>  All Councillors had perused the request and associated paperwork. It was agreed that the Clerk formalise the Grant Application procedure and send the appropriate paperwork and form to the Cricket Club for completion and return for further consideration. Councillor Barnes also advised of a grant available to Cricket Clubs through Lord Taverners – the Clerk will pass on this information too. It was also requested that the Clerk compile a formal list of all grants awarded over the last few years to be available to Councillors when considering grant applications from Village organisations.  <b>ACTION: Clerk to forward grant application forms to Club for completion</b></p>
455.	<p><b>Parish Council Strategy – consideration of future facilities:</b></p>
a.	<p><b>Overall Future strategy</b>  There were no changes to report at the present time until input has been received from parishioners attending the Annual Parish Meeting and will report back at that time on results from this consultation..</p>
b.	<p><b>CONFIDENTIAL: To discuss rebuilding of Broomfield Football Club</b>  <i>It was resolved that this item was taken in confidence and public &amp; press were excluded from the meeting.</i>  Councillor Blake and Smith had recently met with Broomfield Football Club (BFC) and reported to the meeting various aspects of a proposal to re-build the Clubhouse.  <b>ACTION: JB to respond to BFC and report back to the next Planning Meeting</b></p>
456.	<p><b>Communications Committee</b></p>
a.	<p><b>Annual Parish Meeting 22.4.2015 – final details</b>  The Chairman advised that posters and banners had been put up around the Village to encourage parishioners to attend the meeting. Councillors advised which session they would be able to attend and discussion over the various items for display took place.</p>
b.	<p><b>To note minutes (taken as read)</b>  Minutes were taken as read. The following items were discussed:  Broomfield Times delivery - teething problems regarding delivery – some houses had been missed from the delivery – the Deputy Clerk was compiling a list and organising delivery and reporting back to Community Ads – this will be referred to the Communications Committee.  The next issue of Broomfield Times will contain the next 2015 Annual Report- the deadline for the reports from the Committee Chairman is 24<sup>th</sup> April 201.  Councillors were asked for any items for the next issue to be passed on to Selina Matthews.</p>
457.	<p><b>Village Feedback i.e. liaison with Schools, Police, Parishioners etc</b></p>
a.	<p><b>Report from Essex Police Challenge – Cllr Garwood</b>  Councillor Garwood attended a meeting at EALC along with representatives from many Parish Councils. The general feeling was of disappointment that the NAP Meetings were not being held and the Street Meetings were a failure. Neighbourhood Watch is working well however, and the Essex Community Messaging is also working well and encouraged all Councillors to sign up to received emails.  <b>Action: GG to find out how neighbourhood watch works &amp; try to arrange effective Street Meetings.</b>  <b>GC to arrange meeting with PCSO Calleja to be able to received up-to-date crime figures</b></p>

<b>458.</b>	<b>Property &amp; Planning Matters to include:</b>
a.	<b>To note Minutes (taken as read)</b> Minutes were taken as read. Councillor Jones reported that work to drainage on Campions Farm have has started.
<b>459.</b>	<b>Civic Amenities Matters (including Allotment Site) to include:</b>
a.	<b>To note Minutes (taken as read)</b> Minutes were taken as read and a report was circulated.
<b>460.</b>	<b>Broomfield Village Hall Charity Management Committee to include:</b>
a.	<b>To note Minutes (taken as read)</b> Minutes were taken as read Councillor Jones reminded the meeting that the Village Games will take place on 19 <sup>th</sup> July and as much help as possible is required. Also a quiz night is planned for 11 <sup>th</sup> September.
<b>461.</b>	<b>To receive reports from Representatives to outside bodies/charities</b> New park and ride in Colchester has been opened.
<b>462.</b>	<b>Correspondence</b>
a.	<b>To note parking enforcement figures for March 2015 - Noted.</b>
b.	<b>St Mary's Church May Fayre 16.5.15 offer of use of a table to promote PC activities</b> Councillor Thomson will be able to cover the selling of Country Stile and further Councillors required to promote the Parish Council.
c.	<b>Adopt a telephone kiosk – invite from BT</b> It was agreed that the current kiosk on Angel Green is still an active phone box – so does not require adopting at present. A warning from Galleywood Parish Council re hidden costs was noted.
d.	<b>Invitation to open meeting at Lt Waltham &amp; Gt Notley Surgeries 21.4.15 7pm</b> Councillor to inform Clerk if any Councillors with to attend.
<b>463.</b>	<b>Any other business for discussion purposes only &amp; referral to next agenda</b>
a.	<b>Report from Play in The Park event April 2015</b>
	Two very successful sessions were held during the Easter holidays – 215 children attended – which was the highest attendance in Chelmsford.
	Councillor Carter reported that the path that goes around Stacey's Farm now has signs up restricting access. <b>ACTION: Clerk to ask PROW Officer if he knows what the legal status is &amp; also find out who the landowner is</b>
	The Chairman thanked everyone for attending the meeting and closed the meeting at 9.50 p.m.

