

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council was held on Wednesday 16th September 2015 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm

Members' Present:	Cllr Garwood (Vice Chairman) Councillors: Barnes, Cole, Howell, Hubble. Jones & Thomson City Councillor Knight
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Public Question Time: No members of public were present

174.	Apologies for absence Apologies were received from Councillors Smith, Blake, Tranquada, Daden and Carter & County Councillor Aldridge.
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175.	To receive any Declaration of Interest from Councillors No declarations were made.
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176.	To co-opt new Councillors – if applicable No prospective Councillors had come forward.
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a.	Training Seminar 30.9.15 – reminder All Councillors were reminded to attend the training session at 7.30 p.m. in the Parish Office.
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177.	To approve the minutes of Broomfield Parish Council's Meeting 15.7.15 It was resolved to approve the minutes and these were duly signed by the Vice Chairman.
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178.	Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes) Councillor Aldridge had given his apologies.
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177.	<p>Receive report from City Councillors for items not on the agenda (max 10 minutes)</p> <p>Councillor Knight reported that he sits on the Development Policy Committee and this is getting very active at present - the Committee is working well and has produced a Call for Sites brochure. The City Councillors have met with Councillors Smith and Blake last week and they were able to indicate which land is red-lined and which land could be developed upon – he will put this to the City Council in future - he will keep the Parish Council updated on developments. Councillors Blake and Smith are meeting with Councillors Whitehead and Gulliver shortly to discuss possible development sites.</p> <p>Councillor Jones commented that with the Broomfield Place and Hospital Approach sites still not developed and now with the possibility of further sites being considered - why is the City Council not ensuring that the infrastructure is not in place now? Councillor Knight will pass these comments on.</p> <p>The Mayor's theme for this year is 'young people' and he will host a buffet at Hylands House for those who have made a contribution to Chelmsford Life – if we know of any young person then please nominate them to the City Council.</p> <p>Councillor Cole raised the problem of the recent traffic queues stretching for 2.7 miles in each direction caused by the roadworks to Hospital Approach along Main Road and this was during the school holidays – he is very concerned that with the new developments planned the whole of Broomfield will come to a standstill and make Broomfield Hospital inaccessible.</p> <p>There is also a weight restriction on vehicles through the Village – he requested that Councillor Knight advise the Planning Officers to ensure that this ban is respected and informed members that an email had been forwarded to Councillor Aldridge.</p>
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178.	Financial Matters:
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a.	<p>To approve Financial Reports & Bank Reconciliations for Broomfield Parish Council & Broomfield Village Hall Charity Accounts against relevant Bank Statements</p> <p>Councillor Barnes had verified the Financial Reports to the Bank Statements which shows the following balances as at 31st August 2015:</p>
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	Broomfield PC	Current Account Balance	£34,149.29
		NSB Earmarked Reserves	£199,107.86
	Broomfield Village Hall	Current Account Balance	£ 7,145.82
		Deposit Account Balance	£2,269.48
Councillor Barnes and Councillor Jones duly signed the reports.			
b.	To approve/ratify invoices/bill payments/direct debits/standing orders for payment up until date of meeting It was resolved to approve/ratify the invoices, bill payments and direct debits until 31 st August 2015 totalling £31,054.00.		
c.	To receive update on valuation on Broomfield Football Club land on Angel Meadow The Clerk advised that the District Valuation Office will be shortly carrying out a valuation on the land owned by Broomfield Football Club where the current Clubhouse is situated. The cost of this valuation should be in the region of £200.		
d.	To receive update on development of Broomfield Football Clubhouse & grant application No further information has been provided at this stage and no application had been received. It was reported that the purchase of Little Bishop's land has not been completed yet. ACTION: To hold an F & GP Meeting to discuss Little Bishop's land purchase by Broomfield Football Club		
e.	To approve minutes from Financial & General Purposes Committee 10.8.15 It was resolved to approve the minutes and they were duly signed by the Vice Chairman.		
f.	To note application for Community Initiatives Fund for use of land vacated by Broomfield Football Club It was noted that the preliminary application had been approved by Essex County Council – a full application will be submitted by 5 th October in the sum of £20,000. ACTION TJ to compose application with Clerk		
179.	To consider Christmas Lights around the Village It was agreed that solar charged lights hanging from two trees on Church Green, Angel Green and Parsonage Green will be referred at by the Civic Amenities Committee. ACTION: Civic Amenities to look at costing of providing xmas lights to trees on Church, Angel and Parsonage Greens		
180.	Parish Council Strategy – consideration of future facilities – to receive updates from respective Committees Civic Amenities Committee reported that two picnic benches had been installed on Angel Meadow and further benches were being planned for David Smith Memorial Field – permission had been sought from Broomfield Village Hall Charity. The Civic Amenities Committee and the Broomfield Village Hall Charity Committee must look at the strategy and bring to their Committees at their monthly meeting. ACTION: BVH & Civic Amenities Committees to discuss future facilities at each meeting		
181.	Communications Committee		
a.	To note minutes, if any (taken as read) The minutes were perused and noted. The Clerk had received contact from a parishioner asking if the article on the front page of the Parish Council's website regarding The King's Arms Public House had been issued by the Parish Council – Councillors agreed that this should be reworded as and that this had not been authorised by the Parish Council – it was agreed that all items placed on the website be approved by the Parish Office before publication.		

	ACTION: All items to be placed on the website must be approved by the Parish Office before publication.
b.	To receive update on creation of Broomfield Youth Council – Cllr Daden An event has been arranged for 1 st October to bring the young people together and hopefully set up a Youth Council – although it was disappointing that hardly any response has been received so far.
c.	To consider Parish Council to relaunch the monthly Village Coffee Mornings (1st Weds of month) A request from the Broomfield Village Hall Charity to take-over the running of the Coffee Mornings had been received and Councillor Thomson had run the last two events but with limited attendees. Councillor Thomson and Hubble will discuss different ways to move this forward and attract more parishioners.
182.	Civic Amenities Committee (including Allotment Site)
a.	To note minutes (<i>taken as read</i>) The minutes were perused and noted. A request has been put forward for seating on Church Green by visitors to the area and Church – some local residents had advised Councillor Garwood that they did not wish to have benches on the Green due to unsociable behaviour when there were benches on the Green before. The Civic Amenities Committee had discussed this matter and asked the Parish Council for approval to install a round seat around the Jubilee Tree and also to trial a bench near to the entrance of the Church – this will be removed if they cause a problem. It was proposed by Councillor Barnes and seconded by Councillor Cole that the Parish Council writes to parishioners of Church Green to advise them of the Parish Council’s decision. ACTION: Clerk write to residents on Church Green advising that two areas of seating would be provided on a trial basis Councillor Thomson reported that the footpath alongside Scravels, Hollow Lane, had been tidied up and repaired the footpath – she requested thanks be given to Essex County Council. ACTION: Clerk to thank Highways for their work to this footpath
183.	Broomfield Village Hall Charity Management Committee
a.	To note minutes (<i>taken as read</i>) The minutes were perused and noted.
b.	To receive & approve end of year accounts to 31st March 2015 Councillor Barnes had looked at the Accounts and suggested that note 7 on page 7 be reworded to remove the words Bank Overdraft and Bank Loan – apart from that the Accounts seem to be in order and should be approved and signed by the Parish Council. ACTION: All agreed that the Accounts are to be signed when the Accountant has altered the wording re Overdraft and Loans
184.	Property & Planning Committee
a.	To note minutes (<i>taken as read</i>) The minutes were perused and noted.
185.	To receive updates on Parish Councillor’s responsibilities with respect to Village Life: -
a.	School Age Children Cllr Carter/Cllr Daden – no report
b.	Elderly/Care Homes Cllr Garwood – no report
c.	Library Cllr Carter – no report
d.	Publications Co-ordinator Cllr Thomson – Cartridge World are still selling copies of Country Stile
e.	Under 5 children Cllr Smith – no report

f.	Police Cllr Garwood – will contact and keep up-to-date with PCSO Calleja shortly
g.	History & Heritage Cllr Blake – The Museum Service was very happy with the work that Councillor Blake has done with Brumfelda.
h.	Public Houses Cllrs Carter/Thomson – King’s Arms is still up for sale
i.	Broomfield Football & Cricket Clubs – Cllrs Garwood - no report
j.	Other sports – Cllr Daden – no report
k.	To appoint Councillors to other areas of Village Life Highways Issues – Cllr Howell Social Events (i.e. Coffee Mornings/Pensioners Lunch)– Cllr Hubble EALC/RCCE/ADCPC – Cllr Cole
186.	To receive reports on contact with outside bodies/external meetings & appoint Councillors as representatives Councillor Thomson reported that she had received a review of the Buses and a consultation between 17.9.15 and 21.10.15. Councillor Thomson will read the documents and encourage parishioners to look at the consultation via website and facebook. Councillors Cole and Thomson will give bus users copies of the consultation when they are received in the Office. She reported that bus number 47 is going to be replaced by the number 72 service. ACTION: Copies of consultation to be given to bus users by Cllrs Thomson & Cole
187.	Promotion of Village Events Councillor Smith to report to the next meeting.
188.	To receive any correspondence:
a.	To note parking enforcement figures for July & August 2015 Noted.
b.	Invitation to Parking & Highways briefing session – 27.10.15 6pm Marconi Room Civic Centre Councillors Garwood, Thomson, Howell and Cole will attend this session. ACTION: Clerk to request 4 places for session
c.	Invitation to EALC AGM 24.9.15 from 12 noon Councillor Cole cannot attend – Councillor Garwood will attend. ACTION: Clerk to advise EALC Cllr Garwood will attend event
d.	To receive report on Play in the Park events held in August on Angel Meadow The Clerk reported that despite one session being poorly attended due to heavy rain all morning – there were still 309 children in attendance and it was a great success.
189.	Any other business for discussion purposes only & referral to next agenda
	Councillor Thomson and Cole suggested that instead of not holding a meeting in August this was changed to September as only seven Councillors were available at this meeting - this will be discussed at October’s meeting
	Councillor Cole brought the current refugee problem to the Parish Council’s attention and it was agreed that we would support and help the City Council where we can.
	<i>The Chairman thanked Members for attending and closed the meeting at 9.05 p.m.</i>