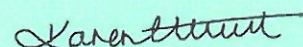


## BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee is to be held on Wednesday 9<sup>th</sup> November 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield



**Mrs Karen Hurrell**  
Clerk to Broomfield Parish Council  
2<sup>nd</sup> November 2016

1.	<b>Public Question Time</b>		
2.	<b>Apologies for absence</b>		
3.	<b>Declarations of Interest</b> <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it</i>		
4.	<b>To approve Minutes and matters arising from last meeting</b> <span style="float: right;">*</span>		
5.	<b>Allotment Site</b>		
a.	Review of allotment waiting list		
b.	To receive request from allotment holder to swap allotment plot		
6.	<b>Angel Meadow</b>		
a.	To receive dates of fixtures and payment from Broomfield Football Club		
b.	To consider the future use of Angel Meadow		
c.	To consider works to trees on Angel Meadow at a cost of £540.00		
7.	<b>Financial Matters</b>		
a.	To consider any purchases under budget headings		
b.	To discuss hire charges for Angel Meadow		
c.	To consider the cost of work required around the edge of the large swings in the play area		
d.	To consider budgets for the 2017/18 Precept		
e.	To consider the Parish Council granting a sum towards the running cost of a van for the Village Attendant		
8.	<b>Village Greens</b>		
a.	To consider installing bollards around Parsonage and Church Green		
9.	<b>Centenary Wood – to receive update Cllr Tranquada</b>		
10.	<b>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</b>		
11.	<b>To receive Planning Applications</b>		
12.	<b>Application No</b>	<b>Location</b>	<b>Proposal</b>
a.	16/05256/TPO	Broomfield Hospital Hospital Approach	All trees on the Broomfield Hospital site protected by TPO's 2001/072, 2001/107, 2002/071, 2002/127 and 2003/055 - 5 year management plan to crown lift to give 2.4m clearance from ground level over footpaths, 3m clearance over parking bays and 5.4m clearance over roads. Within the same management period, clear out deadwood/dangerous trees/branches as appropriate after first taking photos and providing them to LPA. Reason: to prevent damage to property/injury to visitors/staff at the site.

b.	16/01883/ADV	Site At Hospital Approach Broomfield Chelmsford	Proposed freestanding external signage
<b>13.</b>	<b>To receive Health &amp; Safety Inspections</b>		
a.	To note Health & Safety Inspections - carried out by the Village Attendant		
<b>14.</b>	<b>To consider the design of a litter poster for wheelie bin stickers</b>		
<b>15.</b>	<b>To consider items on the Overarching Strategy Document</b>		
<b>16.</b>	<b>Items of information from the Chairman</b>		
<b>17.</b>	<b>Correspondence Received (if any)</b>		
a.	Letter received from Broomfield Village Hall Charity requesting the cutting back of trees behind car park light		
<b>18.</b>	<b>Items to be highlighted from meeting for publication in Broomfield Times/ facebook/ Website</b>		

*\* denotes item emailed with agenda or available at meeting Civic Amenities Committee:  
Cllrs Tranquada, Thomson, Mercer, Garwood & Howell*