

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 10th August 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Cllr Tranquada, Vice Chairman Cllr Garwood
Councillors Howell and Thomson

Also Present: Mrs Wendy Martin (Deputy Clerk)

Public Question Time

No members of the public were present.

129. Apologies for absence
Apologies had been received from Councillor Mercer.

130. Declarations of Interest
No declarations of interest were made.

131. To approve Minutes and matters arising from last meeting
The minutes were duly approved and signed by the Chairman.

132. Allotment Site

a. Review of allotment waiting list

The Deputy Clerk informed members that there were currently six people on the waiting list although vacant plots were currently being offered.

b. To receive report and three quotations for clearance of allotment ditch and future maintenance

Members received two quotations had been received up to the date of the meeting (both for nearly £4k). However the Clerk had been approached by 'GOODGYM' asking if there were any projects that the members could volunteer to carry out i.e. ditch clearing, painting, etc and they had met with Councillor Tranquada on the allotment site to show ~~him~~ ^{them} the ditch. Once the trainer had discussed the ditch clearance work with other members he will contact the Clerk.

133. Angel Meadow

a. To receive Annual Report from Wicksteed Leisure Ltd and to action comments from the Village Attendant

Members had received the report which had highlighted a few problems that would require future maintenance.

Turnstile – the wet pour surface had worn away and the report had highlighted the need for a repair but the Committee requested that the Deputy Clerk get quotes for the next CA meeting for replacing the entire surface around this equipment.

Play Equipment - the Chairman requested that the Village Attendant rub down and prime the play equipment that needed attention and then Councillors and Volunteers could paint as necessary.

Replacing of swing chains would be carried out by the Village Attendant.

Kick Wall - A sign would need to be placed on the Kick Wall and members decided that one could be printed in the office and then laminated.

Soil Erosion around benches – the Chairman requested that the Deputy Clerk consult with the Village Attendant re placing wood chippings around the base.

ACTION: Clerk to instruct Village Attendant to prepare play equipment

Deputy Clerk: Obtain quotes for wetpour, produce sign for Kick Wall and consult with Village Attendant re soil erosion

Signed:.....14/9/16.....

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Dated:..........

b.	To receive booking form for Angel Meadow from Broomfield Football Club – dates to follow The booking form had been received and the Parish Council had been advised that the dates would follow when the 'fixture list' becomes available towards the end of August.
c.	To discuss proposal from Broomfield Football Club re payment for hire of Angel Meadow A request had been received from Broomfield Football Club regarding payment in arrears when hiring Angel Meadow. Members had previously discussed this at the last meeting and the Deputy Clerk had sent an email to the Football Club suggesting that one of their representatives meet with Parish Councillors to discuss this matter further, this had been declined. The Committee decided that once the fixture list had been received then an invoice would be sent requiring payment one month in advance. The Committee were disappointed that the Football Club did not wish to meet with Councillors to discuss this matter. A letter would be sent to the Football Club. ACTION: Clerk to send letter
d.	To receive update from Broomfield Football Club regarding removal of lighting pillars The Deputy Clerk had emailed the Football Club and was awaiting a reply as members of their Committee were away for the next few weeks.
134.	Financial Matters
a.	To consider any purchases under budget headings No purchases were required at the present time.
135.	To receive Planning Application 16/05579/CAT St Mary's Church T32 and T38 – Yew x2 – either corner of church building – 3m crown lift and ensure 2m clearance from building; T27 – Tree of Heaven – opposite Hall Committee room window – crown lift to 3m ground level, all cuts to suitable growing points; T50 – Fir – adjacent to ease churchyard boundary – fell – dying; Holly – west boundary of churchyard – fell - dying DECISION - Support
136.	Centenary Wood – to receive update Cllr Tranquada The Chairman reported that pruning and grass cutting had recently been carried out.
137.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada The Chairman reported that during the last meeting of the P3 group a way marker post had been installed.
138.	To receive Health & Safety Inspections
a.	To note Health & Safety Inspections - carried out by the Village Attendant The Committee were informed that inspections to the play equipment, bus shelters, notice boards etc were carried out on a regular basis and that any major defects were dealt with immediately. All reports could be viewed in the office.
b.	To note that the rowing machine (Broomfield Village Hall Charity) has now been repaired The Deputy Clerk reported that the rowing machine had now been repaired and that it was now back in use.
139.	Items of information from the Chairman The Chairman had nothing to report.
140.	Correspondence Received (if any) The Deputy Clerk had received an email concerning electrical work that would be necessary if Christmas lights were to be installed on Church Green. This item would be placed on the September agenda once further information had been received. ACTION: Deputy Clerk to place on September agenda

There being no further business the Chairman thanked members for attending and closed the meeting at 9.20p.m.

Signed:.....14/9/16.....

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Dated:..........