

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Financial & General Purposes Committee was held on Monday 10th August 2015 7.30 p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present:	Chairman Cllr Barnes Councillors Blake, Jones, Tranquada & Smith
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Also Present:	Mrs K Hurrell (Clerk)
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	Public Question Time - No members of public were present.
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132.	Apologies for absence Apologies were received from Councillor Daden.
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133.	Declarations of Interest No interests were declared.
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134.	To approve Terms of Reference These were approved and adopted.
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135.	<p>To approve Grant Policy & advert for groups/clubs/associations to apply The Grant Policy and Application Form were perused and the following was altered. To add:</p> <p><i>1.6 Broomfield Parish Council reserves the right to attach conditions to any Grant offered</i> 11. Details of fund raising activities (please include examples of activities and monies raised) <i>and other Grant Applications applied for</i> 12. Please attach a copy of your Constitution (<i>or other governing documents</i>) A couple of minor spelling errors were corrected. The new Grant Policy and Application Form were subsequently approved. It was agreed that an advert be placed into Broomfield Times to advise local groups/organisations that they can apply for a grant from the Parish Council – the cut-off date will be 31.10.15 for grants to be considered in the following year's Precept. Any grant applications received will be duly considered by the F & GP Committee at their Precept Meeting in November. ACTION: Clerk to alter Grant Policy & Application Form ACTION: Clerk to compose advert (to circulate) & submit to SM for inclusion in this edition of BT</p>
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136.	<p>To receive Grant Application from Broomfield Football Club & to approve associated costs including land valuation of site No Grant Application had been received so far from Broomfield Football however Councillor Blake explained that during recent meetings with the Club it had been made clear to them that the Parish Council would be acquiring a valuation of the land that their Club House currently sits upon and the Parish Council would consider purchasing this land from BFC at market value. It will also consider granting BFC money (from external granting bodies) to enable utility services to be installed into the new location of the Club House when an application has been received. If the land is purchased from BFC the Parish Council will develop this area in line with suggestions for enhanced facilities received at the Annual Parish Meeting. ACTION: Clerk to obtain valuation on Club House land ASAP – a valuation on brewery land to be obtained at a later date ACTION: Clerk to complete CIF initial request form by 28.8.15 – full application to be received by 25.9.15 with assistance from TJ</p>
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137.	<p>To receive 5 year Financial Management Plan & overall future strategy</p> <p>Councillor Barnes had liaised with the Clerk and produced a Five Year Financial Management Plan which projects reserves to include General Reserve, Section 106 payments, Precept surplus/deficit, Village Hall Reserve and Public Works Board Loan and explained how these figures will be adjusted as our financial situation alters each year.</p> <p>The importance of receiving the planning contributions from Hospital Approach proposed development was discussed and ideally building will commence this year on this site.</p> <p>The repayment of the Public Works Board Loan was discussed and it was agreed that clarification be sought as to whether the Loan could be extended over a longer period to take into account the possible delay of the Hospital Approach Section 106 monies.</p> <p>ACTION: J Blake to contact CCC to enquire when development will begin & the constraints of the Section 106 Agreement awarded to BPC</p> <p>ACTION: Clerk to enquire whether PWB Loan repayment term can be extended</p>
138.	<p>To approve any Budget Virements (if any)</p> <p>It was resolved to transfer £1000 from Election Expenses to Planning Expenses to pay for the valuation of Broomfield Football Club's land.</p> <p>ACTION : Clerk to make virement of £1000 from Election Budget to Planning Budget</p>
139.	<p>To peruse Earmarked Reserves & to note receipt of £3,439.68 Planning Contributions received from Chelmsford City Council re 5 Copland Close</p> <p>It was resolved to set up a new Strategy Earmarked Reserve and add £3439.68 to this Reserve.</p> <p>ACTION: Clerk to transfer £3439.68 to new reserve</p>
140.	<p>To note deadline of 28/8/15 for Essex County Council Initiatives Fund (CIF) Applications up to £20,000</p> <p>It was resolved to apply for maximum amount to purchase the land from Broomfield Football Club.</p> <p>ACTION: Clerk to register an application by 28.8.15</p>
141.	<p>Any other business for discussion purposes and referral to next meeting</p> <p>There was no further business and the Chairman closed the meeting at 9.00 p.m.</p>