

BROOMFIELD PARISH COUNCIL

A Meeting of Broomfield Parish Council's Personnel Committee is to be held on Monday 9th November 2015 at 9.30 a.m. in the Parish Office, Broomfield Village Hall ,158 Main Road, Broomfield



Mrs Karen Hurrell
Clerk to Broomfield Parish Council

1.	Apologies for absence	
2.	Declarations of Interest <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</i>	
3.	To approve Terms of Reference	*
4.	To receive all Staff Appraisals	*
5.	Annual review of Spinal Column Points & Salaries for Clerk, Deputy Clerk, Village Attendant and Secretary to Broomfield Village Hall Charity/Parish Council Office Assistant for 2016/17 Precept	*
6.	To receive information regarding Pension Auto Enrolment	
7.	Any other items for discussion	

Items attached or available at the meeting

Personnel Committee Members: Cllrs Garwood (Chairman) Barnes, Smith & Jones