

## BROOMFIELD PARISH COUNCIL

You are invited to attend a meeting of Broomfield Parish Council's Financial & General Purposes Committee to be held on Wednesday 20<sup>th</sup> April 2016 at 7.30 p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

*Karen Hurrell*

Mrs Karen Hurrell  
Clerk to Broomfield Parish Council  
14<sup>th</sup> April 2016

**Public Question Time: Is taken before the meeting and will last for 10 minutes at the discretion of the Chairman**

**1. Apologies for absence**

**2. Declarations of Interest**

*All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.*

**3. To consider purchase of Broomfield Football Club - Clubhouse**

**4. To consider increase in rent for Broomfield Parish Council Offices**

**5. To receive information from Broomfield Village Hall Charity re proposed Adventure Cycle Way for David Smith Memorial Fund**

**6. To review overall financial situation including draft Accounts for the year ended 31<sup>st</sup> March 2016 & Earmarked Reserves**

**7. To note discontinuation of LCTS Grant to parishes from Chelmsford City Council in 2017/18 & subsequent years**

**8. To review the effectiveness of the system of internal control of the accounting records & financial management**

**9. To review Financial Regulations, Procurement & Transparency Code as advised by EALC**

**10. To review subscriptions for 2016/17**

**11. Any other business for discussion purposes and referral to next meeting**