

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Financial & General Purposes Committee was held on Wednesday 25th November 2015 7.30 p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Councillor Barnes Vice Chairman Councillor Garwood
Councillors Blake; Jones; Smith; Tranquada

Also Present: Mrs K Hurrell (Clerk) Mrs W Martin (Deputy Clerk)

Public Question Time: No members of public were present.

283. Apologies for absence
No apologies were received. Councillor Daden did not attend the meeting.

284. Declarations of Interest
Councillors Barnes, Blake, Garwood, Jones, Smith and Tranquada were granted a Dispensation by the Clerk to discuss setting of the Parish Precept under Minute Number 13 (a) at the 20th May 2015 Annual Council Meeting.
Councillor Jones & Smith declared a non-pecuniary interest in minute number 285 c)

285. Consideration of budgets for 2016/17 Precept to be taken to full Parish Council for approval:-
Councillor Blake gave a short report and update on the Broomfield Football Club planning application then left the meeting.

a. To consider Income and Expenditure Budgets for all Committees
The following budgets were considered and it was agreed to set the following amounts: *(see attached sheets:*

Expenditure for 2016/17:	
Civic Amenities	£ 35,350
Allotments	£ 1,050
General Administration	£102,606
Total Expenditure	£134,006
Income for 2016/17	
Civic Amenities	£ 3,164
Allotment	£ 1,500
General Administration	£ 40,268
Total Income	£ 44,932

b. Review of Earmarked Reserves
A review of all Earmarked Reserves was undertaken and it was noted that the current Reserves stand at £198,707.86 (which includes Public Works Board Loan Reserve of £159,764.55).

Playground Equipment	£ 7,575.37
General Barn Maintenance	£ 7,046.00
Village Maintenance	£ 6,708.40
New & Replacement Machinery	£ 350.00

	Standpipe Replacement	£ 2,000.00
	Tree Maintenance	£ 500.00
	Office Equipment	£ 2,000.00
	Car Park Maintenance (public section of Village Hall Car Park)	£ 1,469.00
	Strategy Reserve	£ 3,439.68
	History & Heritage	£ 2,454.86
	Professional Fees	£ 2,115.00
	Annual Events	£ 3,285.00
	PWB Balance Loan Reserve	£159,764.55
	Total Earmarked Reserves	£198,707.86
It was agreed to add the following to the Earmarked Reserves:		
	Plus additional Earmarked Funds:	
	Office Equipment	£ 1,000
	Car Park Maintenance	£ 1,531
	Election costs (2019)	£ 1,000
	125 Years of Broomfield PC (2019)	£ 500
	Training	£ 2,000
	Total additional Earmarked Funds:	£ 6,031
	TOTAL EARMARKED RESERVES	£204,738.86
c.	<p>To receive Grant Applications</p> <p>Four Grant Applications had been received to be considered:</p> <p>Broomfield Football Club £85,000 towards cost of building new Clubhouse: Councillor Blake advised that he did not think that the Parish Council can consider the Broomfield Football Club's Grant Application at the present time. They have not received planning permission to re-build their clubhouse to-date and therefore all Members agreed that this application can be deferred and that the Parish Council must deal with the planning application; the possibility of purchasing the land on which the current clubhouse stands upon and then consider the Grant Application in due course. ACTION: Clerk to inform BFC of decision to defer for further consideration</p> <p>St Mary's w St Leonard Parish Church £1,500 maintaining churchyard: This was discussed and it was agreed to obtain further information before re-consideration of this application. ACTION: Clerk to request details of what the previous Grant of £1,500 had been spent on during 2015/16 by 16.12.15</p> <p>Broomfield Village Hall Charity – 2 applications £500 – finance assistance for the Annual Village Games & Fun Day & £2501.57 to provide a hearing loop, projector & screen and re-decorate Broomfield Village Hall These two grant applications were fully supported.</p>	

d.	<p>Calculation of draft Precept for 2016/17 to present to full Parish Council for approval</p> <p>It was resolved to recommend the Precept for 2016/17 be set at £100,105 which is a reduction of £10,695 on 2015/16 Precept. The effect on Band D properties is calculated at £51.89 (this may be subject to slight change by Chelmsford City Council) which is a reduction of approximately £6.61 on last year's figure.</p> <p>ACTION: Clerk to recommend Precept amount to full PC Meeting on 16.12.15</p>
e.	<p>Copy of 5 Year Projected Reserves at July 2015 & review of Parish Council's overall finances</p> <p>These were noted.</p>
286.	<p>Any other business for discussion purposes and referral to next meeting</p> <p>There was no other business for discussion and the Chairman closed the meeting at 9.55 p.m.</p>

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and the role of the accounting department in ensuring the integrity of the financial statements. It also highlights the need for regular audits and the importance of transparency in financial reporting.

2. The second part of the document outlines the various methods used to collect and analyze data, including surveys, interviews, and focus groups. It also discusses the challenges of data collection and the importance of ensuring the reliability and validity of the data.

3. The third part of the document describes the results of the data collection and analysis, including the identification of key trends and the development of recommendations for future research. It also discusses the limitations of the study and the need for further research in this area.

4. The fourth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

5. The fifth part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.

6. The sixth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

7. The seventh part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.

8. The eighth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

9. The ninth part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.

10. The tenth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

11. The eleventh part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.

12. The twelfth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

13. The thirteenth part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.

14. The fourteenth part of the document provides a detailed analysis of the data, including a comparison of the results with previous studies and a discussion of the implications of the findings. It also includes a table of the data collected and a summary of the key findings.

15. The fifteenth part of the document discusses the conclusions of the study and the recommendations for future research. It also includes a list of references and a bibliography of the sources used in the study.