

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 14th December 2016 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Tranquada, Vice Chairman Garwood
Councillors Howell, Hubble and Thomson

Also Present: Mrs Wendy Martin (Deputy Clerk) and Councillor Wendy Daden

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| 302. | <p>Public Question Time</p> <p>Councillor Daden raised the issues of Broomfield Football Club using Angel Meadow and the re-positioning of the 'kickwall'.</p> <p>The Chairman informed Councillor Daden that an email had been received from Stuart Patterson (Broomfield Football Club) stating that they were in agreement with the proposal although very disappointed that they were only able to hire a smaller space than previously. He also informed her that members of the Civic Amenities Committee had recently met with the Director of the Essex Playing Fields Association regarding proposals for the 'kickwall' being positioned on Angel Meadow and the size of the pitch that would still be available for hire. A report had been received stating that discussions had been made with ROSPA, Wicksteed Playscapes and the Football Referee's Association and all agreed with the Parish Council's proposed siting of the 'kickwall' and the size of a pitch that would still be available to hire.</p> |
| 303. | <p>Apologies for absence</p> <p>Apologies were received from Councillor Mercer.</p> |
| 304. | <p>Declarations of Interest</p> <p>No declarations of interest were made.</p> |
| 305. | <p>To approve Minutes and matters arising from last meeting</p> <p>An alteration was made to minute number 161.b. regarding an artificial surface on Angel Meadow to include (potential cost £800K)</p> <p>The minutes were duly approved and signed by the Chairman.</p> |
| 306. | <p>Allotment Site</p> |
| a. | <p>Review of allotment waiting list and renewal letter</p> <p>The Deputy Clerk informed members that there were currently three people on the waiting list. Members looked at the proposed renewal letter, made slight changes and agreed that it could be sent out to allotment holders.</p> |
| 307. | <p>Angel Meadow</p> |
| a. | <p>To discuss recent meeting with a representative from the Essex Playing Fields Association</p> <p>The Chairman informed members of the Civic Amenities Committee that he along with Councillors Garwood and Hubble had recently met with the Director of the Essex Playing Fields Association regarding proposals for the 'kickwall' (which will hopefully be relocated during the summer of 2017) being positioned on Angel Meadow and the size of the pitch that would still be available for hire. A report had been received stating that the Director had been in discussions with ROSPA, Wicksteed Playscapes and the Football Referee's Association and all agreed with the Parish Council's proposed siting of the 'kickwall' and the size of a pitch that would still be available to hire.</p> <p>The Committee were pleased with the report. The Chairman hoped to meet with Sport England in the future.</p> |
| b. | <p>To discuss recent email from Stuart Patterson regarding the size of the proposed playing area</p> <p>Members of the Committee were pleased with the recently received email regarding the size and the availability of the hire of Angel Meadow and hoped that after the meeting with Essex Playing Fields Association a larger area of Angel Meadow could be offered to the Football Club. The Committee</p> |

	<p>will meet on Angel Meadow to measure out the sizes proposed in the EPFA report. This item will be placed on the January CA agenda. A request had been made by the Football Club to be given first refusal to use Angel Meadow for the foreseeable future. The Committee decided that they could only offer this for the lifetime of the present Committee but would strongly recommend to the next Committee that this agreement should continue for a further four years. A reply will be sent. Councillor Daden left the meeting.</p> <p>ACTION: Deputy Clerk to add to January Agenda Deputy Clerk reply to email</p>
308.	Financial Matters
a.	<p>To consider any purchases under budget headings The Chairman had recently purchased long handled shears at a cost of £29.99 for the use in Centenary Wood to be funded from the Centenary Wood budget.</p>
b.	<p>To consider the cost of work required around the edge of the large swings in the play area A quote had been received for the work required from Gaish Sealants for the sum of £360 and the Committee decided to accept the quotation to be funded from the Angel Meadow & Play Area Maintenance budget.</p> <p>ACTION: Clerk to accept the quote for the work to be carried out</p>
c.	<p>To consider purchasing a new litter bin for the bus stop opposite New Road The Committee will look at the site and will report back to the January meeting. The Deputy Clerk will Contact Essex County Council Highways regarding adding a litter bin to an existing pole and seek further information.</p> <p>ACTION: Deputy Clerk to add to January agenda and contact ECC Highways</p>
309.	<p>To consider the costs involved in purchasing a piece of land on Felstead Field for bus shelter The Committee decided that the Deputy Clerk contact Essex County Council regarding the possibility of siting a bus shelter in this location. Should they agree to the positioning then the Parish Council will ask them to write to the landowner on our behalf.</p> <p>ACTION: Deputy Clerk to contact ECC Highways</p>
310.	<p>To consider Local Highways Panel requests for 2017/2018 No requests from the Civic Amenities were required at the present time.</p>
311.	Village Greens
	<p>To consider replacing decaying sleepers on Church Green The Deputy Clerk requested that members of the Committee look at the sleepers and report back to the January meeting. The Conservation Officer will also be contacted and asked for his observations on replacing the sleepers or the possibility of kerbing. The Chairman suggested that the Village Attendant remove any bolts that he felt were dangerous.</p> <p>ACTION: Deputy Clerk to contact Conservation Officer and add this item to the January agenda Deputy Clerk liaise with Village Attendant</p>
312.	<p>Centenary Wood – to receive update Cllr Tranquada The last working party took place on 6th December where leaves were raked from the pathways through the trees and shrubs.</p>
313.	<p>Parish Paths Partnership (P3) – to receive update Cllr Tranquada The next P3 meeting will take place on 20th December.</p>
314.	To receive Health & Safety Inspections
a.	<p>To note Health & Safety Inspections - carried out by the Village Attendant Routine inspections had been carried out and they were available to view in the office.</p>

315.	Update regarding the possibility of a litter poster for wheelie bins As there had been little response from Parishioners the Committee decided that this would be added to a future agenda.
316.	To consider items on the Overarching Strategy Document The Committee decided that there was nothing to add at the present time.
317.	Items of information from the Chairman The Chairman had no further items to report.
318.	Correspondence Received (if any)
a.	Request received from Broomfield Cottage Gardeners Society to install a water butt from the downpipe of the barn roof All of the Committee decided that they were in agreement with the request as long as it would be funded by Broomfield Cottage Gardeners Society and that it had a secure lid. ACTION: Deputy Clerk to inform BCGS of the decision
b.	Email received regarding ' Great British Spring Clean' March 2017 The Committee decided that Councillor Hubble produce an article for the next edition of Broomfield Times and a banner will be purchased for the Village Greens. This item will be placed on the January agenda for further discussion. ACTION: Deputy Clerk to add to January agenda
c.	Letter received regarding Tree Planting Grant No further trees would be required at the present time.
d.	Email received from Mill Lane resident regarding heavy traffic relating to the Broomfield Football Clubhouse The Deputy Clerk read the email to the Committee which they noted.
319.	Items to be highlighted from meeting for publication in Broomfield Times/ facebook/ Website The Committee decided that the Great British Spring Clean – March 2017 be placed on the website and facebook. ACTION: Deputy Clerk to inform the Clerk

There being no further business the Chairman thanked members for attending and closed the meeting at 9.35p.m.

Signed:.....

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Dated:.....