

## BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee is to be held on Wednesday 8<sup>th</sup> March 2017 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

*Wendy Martin*

Mrs Wendy Martin  
Clerk to Broomfield Parish Council  
1<sup>st</sup> March 2017

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| 1.  | <b>To agree whether to record the Meeting or not</b>   |
| 2.  | <b>Public Question Time</b>  |
| 3.  | <b>Apologies for absence</b>   |
| 4.  | <b>Declarations of Interest</b> <i>All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it</i> |
| 5.  | <b>To approve Minutes and matters arising from January meeting</b>   |
| 6.  | <b>To meet newly appointed Tree Warden</b>   |
| 7.  | <b>Allotment Site</b>  |
| a.  | Review of allotment waiting list   |
| b.  | Review of security on the allotment site   |
| c.  | To arrange a meeting for allotment monitoring  |
| d.  | To discuss the possibility of installing a push-fit tap to be funded from Earmarked Reserves - Standpipes  |
| 8.  | <b>Angel Meadow</b>  |
| a.  | Up-date on meeting with Contractors re proposed re-siting of Kickwall & to consider quotations   |
| b.  | To discuss Planning Application for proposed work to Angel Meadow  |
| 9.  | <b>Financial Matters</b>   |
| a.  | To consider any purchases under budget headings  |
| b.  | To consider additional items involved in relocating the Kick/sports wall   |
| c.  | Up-date on grants applied for work to Angel Meadow – Councillor Tranquada  |
| 10. | <b>Village Greens</b>  |
| a.  | To receive advice from the Conservation Officer regarding the decaying sleepers on Church Green and information received from City and County Councillors  |
| 11. | <b>To consider purchasing a piece of land on Felstead Field for a bus shelter</b>  |
| 12. | <b>To discuss the possible uses of the Telephone Kiosk – School Lane/Main Road junction</b>  |
| 13. | <b>To consider entering RCCE 2017 Essex Village of the Year Competition</b>  |
| 14. | <b>Up-date on the Village Litter Pick 4<sup>th</sup> March 2017 – Councillor Hubble</b>  |
| 15. | <b>To discuss the possibility of planting fruit trees around the village</b>   |
| 16. | <b>Centenary Wood – to receive update Cllr Tranquada</b>   |
| 17. | <b>Parish Paths Partnership (P3) – to receive update Cllr Tranquada</b>  |
| 18. | <b>To receive Health &amp; Safety Inspections</b>  |
| a.  | To note Health & Safety Inspections - carried out by the Village Attendant   |
| 19. | <b>To consider items on the Overarching Strategy Document</b>  |
| 20. | <b>Items of information from the Chairman</b>  |

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| <b>21.</b> | <b>Correspondence Received (if any)</b>   |
| a.         | Email received regarding a dog waste bin in Court Road  |
| b.         | Email received from St Mary's Church requesting banner & wooden cross to be placed on Church Green along with approval for various other events throughout 2017 |
| c.         | Email received from GOODGYM regarding volunteer work within the Parish  |
| d.         | Best Kept Playing Field Competition 2017  |
| <b>22.</b> | <b>Items to be highlighted from meeting for publication in Broomfield Times/ facebook/ Website</b>  |

*Denotes item emailed with agenda or available at meeting*

*Civic Amenities Committee: Cllrs Tranquada, Garwood, Howell, Mercer and Thomson*