

BROOMFIELD PARISH COUNCIL

An Extra-ordinary Personnel Committee Meeting was held on Wednesday 1st March 2017 in Broomfield Parish Office, Broomfield Village Hall, Main Road, Broomfield at 7.00pm

Members' Present:	Chairman Councillor Garwood, Vice Chairman Councillor Mercer
Also Present:	Councillors Blake, Hubble and Jones Councillors Daden and Tranquada

Public Question Time

No members of the public were present.

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| 399. | Apologies for absence
Apologies were received from Councillor Barnes |
| 400. | To receive any Declaration of Interest from Councillors
No declarations of interest were received. |
| 401. | To adopt Mr Mike Letch as Locum Clerk
Councillor Garwood advised the meeting the office would require support to cover staff sickness for at least the next month and a Locum Clerk will be recruited to cover the situation. Mike Letch is currently Parish Clerk for Hockley at 3 days per week and could undertake the Locum Broomfield Parish Clerk's role at 2 days per week. He is a qualified Clerk with a vast amount of Parish Council experience. Councillor Garwood reported that he had obtained 3 very satisfactory references. It was agreed that he should be offered the Broomfield Locum Parish Clerk's position at an average of 2 days per week at £22.50 per hour.
ACTION: Councillor Garwood to inform Mike Letch of the decision |

There being no further business the meeting closed at 7.13p.m.