

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Property & Planning Committee was held on Wednesday 3rd January 2017 in the Parish Office, Broomfield Village Hall at 7.30 pm

Present: Chairman Cllr Blake Vice Chairman Cllr Thomson
Councillors: Barnes, Daden, Garwood & Mercer

336. Public Question Time

No members of the public were present.

337. To receive apologies for absence

No members of the Committee were absent. In the absence of the Clerk, the Chairman agreed to take the minutes.

338. To receive Declarations of Interest

There were none.

339. To approve minutes of Property & Planning Committee Meeting held 7th December 2016

A motion to amend minute 289 was proposed but rejected. The draft minutes were approved and signed.

Policy Matters:

340. Main Road crossing near Erick Avenue

It was agreed to write to Essex Highways (Sonia Church) to request details of the PV2 survey which had led them to the conclusion that a signalised crossing could not be implemented at the location of the current zebra crossing. It was also agreed to request an update on the proposed improvements to the zebra crossing.

The Chairman reported that Stewart Bilisland, highway consultant from Rowland Bilisland, was available to conduct a site visit at 9am on Tuesday 10th January, to examine the scope for a crossing in the region of the Co-op Store. The visit was agreed – the Chairman and Cllrs Mercer and Daden to attend (meet on site, near petrol station).

ACTION: Chairman to confirm date and time of site meeting to Rowland Bilisland

Chairman to contact Sonia Church, Essex Highways

341. To receive an update on the Broomfield Neighbourhood Plan & consider any recommendations from the Steering Group

Notes of the Steering Group meetings on 8th and 29th November 2016 had been presented to the last Parish Council meeting. The notes of the meeting on 13th December were circulated and presented (attached as Annex A). There were no specific recommendations requiring the Committee's endorsement. The Chairman gave a verbal summary of the short survey feedback from the Neighbourhood Plan Launch Event. A written summary will be circulated shortly. Later in January, questionnaires will be sent to residents, businesses and other stakeholders.

342. To receive an update on the proposed Cycle Path from Chelmsford City to Gt Waltham

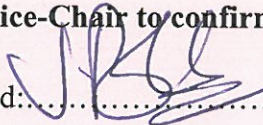
The Chairman had spoken to the Vicar and reported briefly on recent developments to fence the area reserved for a future graveyard extension. He would meet the Vicar again shortly to obtain further information about the Church's plans for the area and to discuss the implications for the cycle path, which (it was now envisaged) would be able to skirt around the fenced area.

ACTION: the Chairman to arrange a further meeting with the Vicar and report back to the Committee

343. To receive update re pedestrian/cycling crossing over Essex Regiment Way

The Vice-Chair had proposed dates for a meeting to Karen Shearing (Chelmsford City Planning Dept.). The meeting would hopefully take place soon, on-site, to discuss the best way of achieving a safe crossing.

ACTION: the Vice-Chair to confirm meeting dates.

Signed:  141 Dated: 1 Feb 2017

344. To receive any other updates on Policy Matters

The Chairman and Cllr Mercer had been contacted by the Chelmsford City Planning Dept. and given a confidential briefing on the City's current proposals for housing in Broomfield. It was noted that some of the original 'Issues and Options' proposals for Broomfield had been dropped. However, the Planning Dept. had been made aware that the Parish Council would need to see the full proposals (the 'Preferred Option') before reaching a judgement. It was anticipated that the Preferred Option would be in the public domain around 12th January, with a full consultation to follow in February.

There was a brief update on parking problems in Gibson Vale, but it was unclear whether the residents had contacted the parking authorities direct.

Application Matters:

345.

Application No	Location	Proposal
16/02132/FUL	Land North South And East Of Channels Drive Broomfield	Phase 2: Change of use of the commercial unit (3 Brassie Wood) from Class A1 to Class A1 (retail) and Class B1a (office).
DECISION:	No comment	

16/02224/FUL	7 Gibson Vale Broomfield	Single storey side extension, loft conversion with front and rear dormers, raising of roof
DECISION:	No comment	

346. To discuss any other applications received up until the date of the meeting

No applications had been received.

347. To receive decisions made on previous planning applications

Recent decisions were received and noted.

348. Public Relations – to identify items from Meeting to be placed on social media


It was agreed to post a short item on the Council's ongoing attempts to secure a signalised pedestrian crossing on Main Road near the junction with Erick Avenue.

349. To receive notification of Any Other Business for referral to the Next Meeting

It was agreed to discuss the road layout at the western end of Hollow Lane. It was noted that the Council's preference (following consultation with residents in 2015) was for Hollow Lane to be closed at the western end, at the parish boundary. The Chairman agreed to seek an update from Chelmsford City Planning Dept.

ACTION: Chairman to seek update on the position regarding Hollow Lane.

The Chairman thanked members for attending and closed the meeting at 8.40pm

Signed:  142 Dated: *1st Feb 2017*

ANNEX A – Planning Committee 4.1.17

**Broomfield Neighbourhood Plan
Fourth Formal Notes of Steering Group
Held on 13th December 2016 at 7.30 pm at Broomfield Village Hall**

Present: John Blake, Sue Hubble, Duncan Coles, Peter Marriage, David Howell, Geof Garwood, Angela Thomson

40. Apologies for absence: Les Steed, Tom Clarke

41. Declarations of Interest – None

42. To approve notes of the 3rd formal steering group meeting - Approved

43. Comments from Parish Council/Planning Committee

- Parking problems within Broomfield to be considered within Neighbourhood Plan
- Correspondence received from a resident indicating the benefit of a short footpath from Vellacotts to Main Road

44. Other matters arising from notes - None

45. Finance Report

SH said that she had received notification that the Grant of £4,031 from Groundworks UK should be in the Parish Council's bank account by Friday (16 December) and to date £690.60 had been spent – Spreadsheet attached.

46. Questionnaire Analysis

JB said he was halfway through analysing the 62 short questionnaires which had been completed to date and was in the process of producing a full report. The questionnaires he had looked at so far showed the following:

Positive Comments

Open space, close to Chelmsford, village feel, sense of community

Negative Comments

Traffic problems, lack of doctor surgeries, lack of cycle-ways, constituency boundaries

Improvements

Traffic calming measures, no overdevelopment

Important/Very Important

Landscape, more bungalows/properties to downsize to

Infrastructure

New school, cycle-ways, GP surgery

47. Facebook/Website

SH agreed to put statistics which were displayed to public at the initial Launch on the website. DC said he would email these to SH.


48. Items for next Agenda

Agreement to final Questionnaire

49. Date of Next Meetings

17 January, 21 February and 21 March

Meeting Ended: 9:55 pm

Signed:  143 Dated: 