

BROOMFIELD PARISH COUNCIL

A meeting of Broomfield Parish Council's Civic Amenities Committee was held on Wednesday 11th January 2017 at 7.30p.m. in the Parish Council Office, Broomfield Village Hall, 158 Main Road, Broomfield

Members' Present: Chairman Tranquada, Vice Chairman Garwood
Councillors Howell, Hubble and Thomson

Also Present: Mrs Wendy Martin (Deputy Clerk)

350.	Public Question Time No members of the public were present.
351.	Apologies for absence Apologies were received from Councillor Mercer.
352.	Declarations of Interest No declarations of interest were made.
353.	To approve Minutes and matters arising from last meeting The minutes were duly approved and signed by the Chairman.
354.	Allotment Site
a.	Review of allotment waiting list The Deputy Clerk informed members that there were currently two people on the waiting list.
355.	Angel Meadow
a.	To receive informal report on meeting with Broomfield Football Club 8.1.17 Councillors Tranquada and Howell had met with Stuart Patterson from Broomfield Football Club to discuss the size of the playing field. Councillor Tranquada had marked out an area for the Kickwall/Sports Wall and walked Stuart through the relevant distances affecting the siting of the football pitch. The Football Club could maintain a pitch of the present length of 101 metres by moving the pitch 9 metres down Angel Meadow towards Little Bishops field. Pruning back some of the trees at the lower end of the field would need to be carried out if the Football Club wished to move the pitch to this position and the cost involved in this was discussed. The possibility of sharing the cost of the work between the Parish Council and the Football Club would be discussed in the future. The Deputy Clerk will obtain three estimates to move the Kickwall/Sports Wall along with three tarmac quotes. Planning advice will also be sought. ACTION: Deputy Clerk obtain quotes Clerk to seek planning advice
356.	Financial Matters
a.	To consider any purchases under budget headings The Chairman would purchase a stiff yard broom in the future.
b.	To consider works to two Field Maples on Angel Meadow Members discussed the possibility of reducing the height of the trees and decided that this would be something that would not seem necessary at the present time.
c.	To receive agreement for the sale and purchase of Telephone Kiosk junction of Main Road – School Lane Members of the Committee had been sent the agreement and all were in favour of the sale to proceed. ACTION: Clerk to complete paperwork for the sale

Signed: 

144

Dated: 8/3/17

357.	Village Greens
a.	To consider replacing decaying sleepers on Church Green Since the last meeting members had looked at the sleepers and concluded that work was not urgent at the present time. Information from the Conservation Officer would be sought. This would be added to the February agenda. ACTION: Deputy Clerk to contact Conservation Officer and to add item to the February agenda
b.	To discuss the length of time that banners are displayed on Village Greens The Committee decided that banners could be displayed for a period of one week and that when they were taken down the framework should also be removed. ACTION Deputy Clerk to advise Village Attendant
358.	To receive Tree Condition Survey for 2016 All members had been sent the latest Survey and had found it to be most informative. It was noted that there was no urgent work required to the trees at the present time.
359.	To discuss the 'Great British Spring Clean' March 2017 – update Councillor Hubble Councillor Hubble will send an article for the next edition of Broomfield Times to members of the Committee for their consideration. ACTION: Councillor Hubble to send article
360.	Centenary Wood – to receive update Cllr Tranquada The Chairman reported that more wood chippings had been placed in front of the benches and that leaves had been removed from the paths.
361.	Parish Paths Partnership (P3) – to receive update Cllr Tranquada Recently the hedge had been trimmed by Felstead Field and maintenance work had been carried out to a footpath in Mill Lane.
362.	To receive Health & Safety Inspections
a.	To note Health & Safety Inspections - carried out by the Village Attendant Routine inspections were carried out on a regular basis and they were available to view in the office.
363.	To consider items on the Overarching Strategy Document The Committee decided to add the moving of the Kickwall/Sports Wall to the document. ACTION: Advise Cllr Mercer to include moving of the kickwall
364.	Items of information from the Chairman The Chairman informed members that he had contacted someone at the City Council regarding a Table Tennis table and that a reply was awaited.
365.	Correspondence Received (if any) No correspondence had been received.
366.	Items to be highlighted from meeting for publication in Broomfield Times/ facebook/ Website All members agreed that the recent Tree Condition Survey be reported on. ACTION: Deputy Clerk inform Clerk

There being no further business the Chairman thanked members for attending and closed the meeting at 8.40p.m.

Signed:.....

145

Dated:.....