

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 21st June 2017 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm



Michael Letch
Locum Clerk
16th June 2017

17/27	Members attending Motion. To record and accept apologies for absence
17/28	To approve the minutes of Broomfield Parish Council's Meeting 17th May 2017. Motion: The minutes of Full Council Meeting held on 17 th May 2017 are accepted as a true record.
17/29	To receive any Declaration of Interest from Councillors
17/30	Public Question Time The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
17/31	Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
17/32	Receive report from City Councillors for items not on the agenda (max 10 minutes)
17/33	To note the Parish Council and Village Hall balances and reconciliations for May 2017
17/34	To consider a request for funding to replace the partition wall. Report attached Motion. The Council approves the withdrawal of up to £12,500 from reserves to fund replacement partition wall. The funds will be taken from the balance of the Public Works Loan Board money and not replaced.
17/35	Senior Citizens Lunch Motion. The Council approves the date of 21 st February 2018 and notes the current budget allocation of £1,500 for the senior citizen's lunch.
17/36	To note the appointment of Mr Michael Letch as the Proper Officer and Responsible Financial Officer.
17/37	Clerk's report Progress on installation of new accounting programme. Progress on insurance claim for locum cover during Clerk's absence To note the introducing a blog to the website for the timely publication of information that is of use or interest to the parish.

17/38	To note minutes from the following Committees:
38.1.	Financial & General Purposes Committee
38.2.	Broomfield Village Hall Committee
38.3.	Civic Amenities Committee
38.4.	Communications Committee
38.5.	Property & Planning Committee
17/39	To note reports from Representatives to outside bodies/charities Parish transport meeting.
17/40	To receive an update on preparations for the Fun Day. Report to follow.
17/41	To note parking enforcement figures for April 2017
17/42	Discussion Item: To consider applying for local council award scheme foundation level and review the requirements for a website that will fulfil the technical requirements and meet the needs of the community. Report attached.
17/43	Items for next agenda