

| <b>BROOMFIELD PARISH COUNCIL</b>  |   |
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| <b>Minutes of the Parish Property &amp; Planning Committee.<br/>Held in the Council Office at Broomfield Village Hall<br/>7.30 pm on Wednesday 5<sup>th</sup> July 2017</b> |   |
| <b>PLN17/17.</b>  | <p><b>Members attending</b><br/> Chairman: Councillor Blake<br/> Vice Chairman: Councillor Thomson<br/> Councillors: Daden, Garwood &amp; Mercer<br/> Also Present: Karen Hurrell (Planning Officer)</p>  |
| <b>PLN17/18.</b>  | <p><b>Declarations of interests</b><br/> No declarations of interest were made.</p>   |
| <b>PLN17/19.</b>  | <p><b>To consider recording the meeting</b><br/> <b>Resolved:</b> To record the meeting</p>   |
| <b>PLN17/20.</b>  | <p><b>Public Question Time</b><br/> No members of the public were present.</p>  |
| <b>PLN17/21.</b>  | <p><b>To approve the minutes of Property and Planning Committee Meeting held 7<sup>th</sup> June 2017.</b><br/> <b>Resolved:</b> The minutes of Property and Planning Committee Meeting held on 7<sup>th</sup> June 2017 were accepted as a true record. Proposed Councillor Mercer seconded and carried unanimously.</p>   |
|   | <p><b>Policy Matters:</b></p>   |
| <b>PLN17/22.</b>  | <p><b>Main Road Crossing near Erick Avenue</b></p> <p>An update had been received from Sonia Church (ECC Highways) which had been circulated. Work is to be completed during the school holidays.</p> <p>Councillor Daden reported that the petition requesting a signalised crossing which she had organised had not been officially received by the County Council. It was agreed to write to the County Council expressing the Committee's disappointment at this outcome. Councillor Blake to circulate a draft e-mail to this effect to Committee members.</p> |
| <b>PLN17/23.</b>  | <p><b>To receive an update on the Broomfield Neighbourhood Plan &amp; consider any Recommendations from the Steering Group</b></p> <p>Notes of the last Steering Group meeting on 28<sup>th</sup> June had been previously circulated. There were no recommendations for the Committee to confirm.</p> <p>A brief summary of the responses to the recent residents' questionnaire will be circulated shortly. A more detailed summary document will be produced in full at a later date.</p>  |
| <b>PLN17/24.</b>  | <p><b>Chelmsford Local Plan:</b><br/> a) <b>To consider taking legal advice on the status of neighbourhood plans in the</b></p>   |

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|                         | <p><b>Preferred Option Consultation Document</b></p> <p>Two requests for quotes have been sent out for legal advice. Only one has been received back so far.</p> <p>Councillor Blake will look into this further and report back. He will also approach Writtle Parish Council and South Woodham Ferrers Town Council to see if they would like to share costs to obtain legal advice. Councillor Blake to report back to the August Property and Planning Committee Meeting.</p> <p><b>b) To note advise from consultants (Castle Planning re: consultation on the Infrastructure Development Plan (IDP)</b></p> <p><i>'In terms of the IDP; it is largely a technical exercise so they (the City Council) may not consult on it as such, but it is likely to form part of the evidence base of the next stage of the plan. It is not therefore a document which is usually out to consultation itself, but can be commented upon in this plan context. I would perhaps recommend using your relationship with the City Council to ask them for further confirmation as to the timing and process for its preparation and to seek their update in this regard as so far as possible.'</i></p> <p>The advice from the Parish Council's planning consultant was noted. Councillor Blake has raised this query with Jeremy Potter (Planning Policy Manager) at Chelmsford City Council, who will respond back. He also advised that the Parish Council would like to have an input into this document.</p> <p>If no response is received, the Clerk be requested to write to Mr Potter to request a response in time for the next meeting</p> |                        |  |
| <p><b>PLN17/25.</b></p> | <p><b>To receive any other updates on Policy Matters</b></p> <p>Chelmsford City Council have advised that they are very frustrated by the lack of progress on the new primary school and are willing to be involved in further discussions.</p> <p>It was agreed that this would be a positive step forward and all agreed that the existing liaison group should be re-established to include the School, Essex County Council, Persimmon Homes, Chelmsford City Council and Broomfield Parish Council. Councillor Blake advised that he will speak to the Primary School first to ensure that they are happy for this action to be taken.</p> <p>It was also agreed to request a meeting with Councillor Gooding (Cabinet Member for Education) together with the Primary School, so that the Parish Council can inform him of its concern at the lack of progress.</p> <p>Councillor Blake reported that he had contacted the relevant officer concerning the Traffic/Transportation consultation to check that Broomfield is to be included in the next stage of the initiative.</p>  |                        |  |
| <p><b>PLN17/26.</b></p> | <p><b>To receive information on recording of future planning applications</b></p> <p>To review this at the next meeting.</p>  |                        |  |
|                         | <p><b>Application Matters:</b></p>  |                        |  |
| <p><b>PLN17/27.</b></p> | <p><b>Application No</b></p>  | <p><b>Location</b></p> | <p><b>Proposal</b></p>   |
|                         | <p>17/05570/CAT</p>   | <p>Church Green</p>    | <p>Limes x3 (1744, 1745, 1751) - various locations at Church Green - sever ivy. Reason: Allow for dieback and reduce sail area. Oak x1 (1746) - island at Church Green - crown lift to 5m. Reason: Lift over roads. Cherry x1 (1760) - rear to bench, near bus stop Church Green - crown lift to 3m. Reason: Lift over bench/bus stop.</p> |

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|                  | <b>Decision submitted: Support</b>   |                  |   |
|                  | 17/01013/FUL   | 129 Main Road    | Part two storey, part single storey extension to rear. First floor extension to side, with porch to front elevation |
|                  | <b>Decision submitted: No comment</b>  |                  |   |
|                  | 17/01021/FUL   | 29 Nash Drive    | Loft conversion with front dormer, rear dormer window & 2 front roof lights   |
|                  | <b>Decision submitted: Object</b> - with reference to Broomfield Village Design Statement 'extensions to existing buildings, including porches, dormers and loft conversions, should feature pitched roofs depending on context'                       |                  |   |
|                  | 17/01120/FUL   | 1 Broomhall Road | Single storey rear conservatory. (Retrospective application)  |
|                  | <b>Decision submitted: Support</b>   |                  |   |
| <b>PLN17/28.</b> | <b>Correspondence Received:</b><br>None at the time of publication.  |                  |   |
| <b>PLN17/29.</b> | <b>To discuss any other applications received up until the date of the meeting</b><br>Two applications have been received which will be consulted upon at the next meeting.  |                  |   |
| <b>PLN17/30.</b> | <b>To receive decisions made on previous planning applications</b><br>Noted  |                  |   |
| <b>PLN17/31.</b> | <b>Publicity – to identify items from Meeting to be placed on social media</b><br>To publish information received from Essex County Council Highways regarding works to the upgrade of the zebra crossing 'be undertaken during the 'School Holidays'' |                  |   |
| <b>PLN17/32.</b> | <b>To receive notification of Any Other Business for referral to the next Meeting</b><br>No items of Other Business were notified.<br><b>Meeting closed at 8.45 pm</b>   |                  |   |