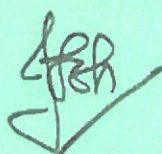


**BROOMFIELD PARISH COUNCIL**

**Dear Councillor**

You are summoned to attend the forthcoming meeting of Broomfield Parish Council's Civic Amenities Committee to be held in the Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 9<sup>th</sup> August 2017 for the purpose of transacting the business shown in the Agenda.



Michael Letch  
Clerk  
3<sup>rd</sup> August 2017

**The public and press are welcome to be present.**

CA17/30.	<p><b>Members attending</b> <b>Motion:</b> To record and accept apologies for absence.</p>
CA17/31.	<p><b>Declarations of interests</b> All members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.</p>
CA17/32.	<p><b>To consider recording the meeting</b> <b>Motion.</b> To approve recording of the Civic Amenities meeting.</p>
CA17/33.	<p><b>Public Question Time</b> The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.</p>
CA17/34.	<p><b>To approve the minutes of the Civic Amenities Committee Meeting held 12<sup>th</sup> July 2017.</b> <b>Motion:</b> The minutes of the Civic Amenities Committee Meeting held on 12<sup>th</sup> July 2017 are accepted as a true record. *</p>
CA17/35.	<p><b>Allotment Site</b></p>
a.	<p>Review of allotment waiting list</p>
b.	<p>To receive the Electrical Inspection Report carried out on 14<sup>th</sup> July.</p>
c.	<p>To discuss allotment monitoring carried out Monday 7<sup>th</sup> August</p>
CA17/36.	<p><b>Angel Meadow</b></p>
a.	<p>To note the delivery of the basketball hoop and back board</p>

<b>CA17/37.</b>	<b>Financial Matters</b>
a.	To consider any purchases under budget headings
b.	To consider quotations received for wetpour in some areas of the play area
c.	To note the purchase of bulbs for Church Green, Parsonage Green, Angel Green and Centenary Wood as agreed in the minutes of April Civic Amenities meeting. Minute number 482. a. where a budget of up to £150.00 was minuted.
d.	To consider works to trees on Church Green as per Annual Tree Inspection
<b>CA17/38.</b>	<b>To discuss litter around the bench close to the Church on Church Green</b>
<b>CA17/39.</b>	<b>To receive Health &amp; Safety Inspections</b>
a.	To note Health & Safety Inspections – carried out by the Village Attendant
<b>CA17/40.</b>	<b>Centenary Wood – to receive update Councillor Tranquada</b>
<b>CA17/41.</b>	<b>Parish Paths Partnership (P3) – to receive update Councillor Tranquada</b>
<b>CA17/42.</b>	<b>To consider a weekend working party</b> To include carrying out the painting of the stones around the Village Greens and planting bulbs, date to be arranged

***\*PLEASE NOTE – Items attached/to follow - hard copies will be available from the Office from Monday/available at the meeting***