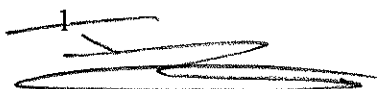


BROOMFIELD PARISH COUNCIL

**Minutes of the Broomfield Parish Council's Civic Amenities Committee
Held in the Council Office at Broomfield Village Hall
7.15p.m. on Wednesday 14th June 2017**

CA17/1.	Members attending Chairman: Councillor Tranquada Vice Chairman: Councillor Garwood Councillors: Charlton, Howell, Hubble, Mercer and Thomson Also Present: Mrs Wendy Martin (Deputy Clerk)
CA17/2.	Declarations of interests Councillors Hubble and Thomson declared an interest in minute no. 10
CA17/3.	To consider recording the meeting Resolved. The Committee did not agree to approve the recording of the Civic Amenities meeting.
CA17/4.	Public Question Time There were no members of the public present.
CA17/5.	To approve the minutes of the Civic Amenities Committee Meeting held 10th May 2017. Resolved: The minutes of the Civic Amenities Committee Meeting held on 10 th May 2017 are accepted as a true record.
CA17/6.	To meet newly appointed Tree Warden To be carried forward to a future meeting.
CA17/7.	Allotment Site
a.	Review of allotment waiting list The Deputy Clerk informed members that currently there was six people on the list four of which are existing allotment holders. The Deputy Clerk will be re-letting allotments in the near future.
b.	To receive update regarding work carried out by GOODGYM on the allotment site 31st May 2017 – Councillor Tranquada Councillor Tranquada reported that members from GOODGYM had helped digging several plots on the site and that they would be willing to attend in the future to carry out further work.
c.	To consider Carrying out an Electrical Inspection to the Barn All members agreed to carry out an Electrical Inspection, the Deputy Clerk will contact the Contractor and agree a time for it to take place. This will be funded from the Earmarked Reserves Budget (General Barn Maintenance)



12/July/2017

CA17/8.	Angel Meadow
a.	To receive information regarding CIF application The Deputy Clerk had received information that the application had been received and that more information would be received towards the end of June.
CA17/9.	Financial Matters
a.	To consider any purchases under budget headings Councillor Tranquada requested that the Deputy Clerk contact the Village Attendant regarding a strimmer donated to the Parish Council.
b.	To consider additional items involved in relocating Kick/sports wall The Chairman informed members that a basketball hoop and back board would be required for the kick/sports wall when relocated. Deputy Clerk to Liaise with the Village Attendant for further information.
c.	To consider purchasing bulbs for Centenary Wood The Chairman informed members that wood anemones other corms/bulbs would need to be purchased in the autumn to add to the collection in the wood. Members agreed a budget of up to £150.00.
CA17/10.	To consider Broomfield Cottage Gardeners Society continuing to trade in the Barn if it were to cease all other activities – email received 25th May 2017 Members of the Committee had a lengthy discussion regarding the email from Broomfield Cottage Gardeners Society which at the present time received a favourable rate for the part of the barn that they rented from the Parish Council. Should the Society cease to provide flower shows, coach trips and other social events and just concentrate on opening their shop then the Committee would need to re-negotiate the terms and fees regarding the use of the barn. They instructed the Deputy Clerk to write to the Society regarding the discussion. The Committee requested that the Deputy Clerk obtain ^{quotes for} a commercial rent for the barn.
CA17/11.	Invitation to Participate in the 2017/2018 Winter Salt Bag partnership Scheme The Committee decided that they would wish to participate in the Winter Salt Bag Partnership Scheme but that no salt would be required this year.
CA17/12.	To receive Health & Safety Inspections
a.	To note Health & Safety Inspections – carried out by the Village Attendant The Deputy Clerk informed members that the Health and Safety Inspections were kept in the office should they wish to inspect them.

b.	<p>To receive Annual Playground Inspection Report from Wicksteed Playscapes The Annual Inspection Report had been received and had not highlighted any urgent Repairs/faults. The Deputy Clerk will forward the report to members of the Committee and liaise with the Village Attendant regarding issues that were highlighted.</p>
CA17/13.	<p>Centenary Wood – to receive update Councillor Tranquada The Chairman reported that the handrail over the bridge had been broken and that he had repaired it for the present time.</p>
CA17/14.	<p>Parish Paths Partnership (P3) – to receive update Councillor Tranquada The Chairman informed members that generally there were six to eight volunteers that attended working parties but more would be most welcome. Marker pens would be required in the future for marking the waymarker posts.</p>
CA17/15.	<p>To consider items on the Overarching Strategy Document No further items had been identified to add to the document.</p>

There being no further business the Chairman thanked members for attending and closed the meeting at 8.35p.m.



12/July/2017