

BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 16th August 2017 in Broomfield Village Hall, Main Road, Broomfield at 7.30pm



Michael Letch
Clerk to the Council
11th August 2017

17/44	Members attending Motion. To record and accept apologies for absence
17/45	To approve the minutes of Broomfield Parish Council's Meeting 21st June 2017. Motion: The minutes of Full Council Meeting held on 21 st June 2017 are accepted as a true record.
17/46	To receive any Declaration of Interest from Councillors
17/47	Public Question Time The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
17/48	Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)
17/49	Receive report from City Councillors for items not on the agenda (max 10 minutes)
17/50	To note the introduction of RBS Omega accounting system.
17/51	To note the Parish Council and Village Hall balances and reconciliations for June – July 2017 Bank Balances, Income and expenditure, Cashbook, Budget report
17/52	To amend the terms of reference for F&GP to meet monthly Motion. The terms of reference for Finance & General Purposes Committee will be amended to allow it to meet monthly and approve budget reports on behalf of the full council.
17/53	To approve the appointment of J&M Payroll as the Council's salary manager Motion. J&M Payroll Ltd are appointed as the payroll management company for the Parish Council from 1 st October 2017.
17/54	Following recent staffing changes, the council has an opportunity to review the relationship between the Village Hall and the Parish Council. Report attached. Motion. The Council approves the integration of the Village Hall and Parish Office procedures and practices.
17/55	To appoint an internal auditor for 2018 -19 Two companies have the capacity and capability to deliver an effective audit. Report attached Motion. The Council will appoint Heelis and Lodge as internal auditor for 2017 – 18.

17/56	Clerk's report Complaints about parking at the village hall. Freedom of information request on installation of car park barrier. Relocation of kicking wall. Village Games. Insurance claim for sickness cover. Progress on website. Introduction of purchase order system. Meeting with Football Club
17/57	To note minutes from the following Committees:
57.1.	Financial & General Purposes Committee. No meeting
57.2.	Broomfield Village Hall Committee To receive an update on the hall partition.
57.3.	Civic Amenities Committee
57.4.	Property & Planning Committee To consider the following applications. 17/01305/FUL , 19 Main Road, Broomfield, CM1 7BU Proposal, Ground floor rear extension and loft conversion with rear dormers. 17/00189/REM , Eastern Parcel Land North Of Copperfield Road Proposal Reserved matters application (appearance, landscaping, layout and scale) made pursuant to hybrid permission 14/01672/OUT for up to 198 dwellings, including landscaping, open space and access comprised of a mixture of flats and houses, associated roads and footways, car parking, public and private open space, and refuse and cycle storage.
17/58	To note reports from Representatives to outside bodies/charities Public transport
17/59	To update and review the Broomfield Times. Verbal report from Cllr Matthews
17/60	To note parking enforcement figures for July 2017
17/61	Discussion Item: How can the Parish Council adapt to the changing demographics of the community. With residency becoming more transient and people no longer identifying with the village, what is needed to ensure a sense of community?
17/62	Items for next agenda To consider organising an event for the Queen's next anniversary.