

BROOMFIELD PARISH COUNCIL

**Minutes of the Parish Property & Planning Committee
Held in the Council Office at Broomfield Village Hall
7.30 pm on Wednesday 6th September 2017**

<p>PLN17/48.</p>	<p>Members attending Chairman: Councillor Blake Vice Chairman: Councillor Thomson Councillors: Daden, Garwood, Mercer Also Present: Karen Hurrell (Planning Officer) Motion: To record and accept apologies for absence. Resolved: no apologies were received.</p>
<p>PLN17/49.</p>	<p>Declarations of interests No declarations of interest were made</p>
<p>PLN17/50.</p>	<p>To consider recording the meeting Motion. To approve recording of the meeting. Resolved: It was agreed to record the meeting.</p>
<p>PLN17/51.</p>	<p>Public Question Time No members of the public were present.</p>
<p>PLN17/52.</p>	<p>To approve the minutes of Property and Planning Committee Meeting held 2nd August 2017. Motion: The minutes of Property and Planning Committee Meeting held on 2nd August 2017 are accepted as a true record. Resolved: The minutes of Property and Planning Committee held on 2nd August 2017 were accepted as a true record. Proposed Councillor Garwood seconded and carried unanimously.</p>
	<p>Policy Matters:</p>
<p>PLN17/53.</p>	<p>To receive an update on the Broomfield Neighbourhood Plan & consider any Recommendations from the Steering Group Notes of recent Steering Group meetings have been circulated separately. In addition, a brief verbal report was given on a recent meeting referred to in the Notes of 29th August, item 171, school places (written notes of meeting to follow in due course). Motion: To note the Notes of the Steering Group Meetings held on 1st and on 29th August 2017. Resolved: The notes of 1st and 29th August were Noted. All in favour.</p>
<p>PLN17/54.</p>	<p>Chelmsford Local Plan: a) Status of neighbourhood plans in the Preferred Option Consultation Document</p>

	<p>Motion: To note the advice received from the Essex Association of Local Councils; and to ask the Clerk to write to Chelmsford City Council seeking their response to the points raised.</p> <p>It was reported that: a local neighbourhood plan inspector had expressed a similar view to EALC; and that Writtle Parish Council would also like to be party to the letter any subsequent meeting.</p> <p>Resolved: The advice was noted and it was requested the Clerk to write to Chelmsford City Council and ask for a response to the points raised. All in favour.</p> <p>b) Infrastructure Development Plan (IDP)</p> <p>Motion: To note the information received from Chelmsford City Council and consider a response</p> <p>Resolved: The information was noted.</p> <p>Regarding the response, it was agreed that the information from the City Council missed the point that the Committee had tried to make about its interest in large scale infrastructure and a reply should be drafted to that effect.</p> <p>Action: Councillor Blake to circulate draft email for the Clerk to approve and send. All in favour.</p>
<p>PLN17/55.</p>	<p>To receive any other updates on Policy Matters</p> <p>a) Erick Avenue Crossing</p> <p>Motion: The Committee notes with regret the continued delay in completing promised upgrades to the Crossing; and asks the Clerk to write again to the Chief Executive of Essex County Council (with copy to Cllr Aldridge) to ask when they will be completed.</p> <p>Cllr Daden requested that the Clerk send a response to the Chief Executive's e-mail of 2nd August and presented a draft (attached as Annex A). This covered points about ECC's handling of the petition, as well as the timescale for completing the works. It was agreed to amend the motion (as below) to include these points and to refer the response to the Clerk for his advice and action.</p> <p>Resolved: The Committee notes with regret the continued delay in completing promised upgrades to the Crossing; and asks the Clerk to write again to the Chief Executive of Essex County Council (with copy to Cllr Aldridge) to ask when they will be completed; and to respond to Mr Jones' comments about how the petition was handled. All in favour.</p> <p>b) Chelmsford City Growth Package</p>

Motion: The Committee notes the Parish Council’s response and funding bid to the recent Consultation.

Resolved: Noted - all agreed.

c) Request for sustainability factors re north of Woodhouse Lane

Motion: To approve the draft response to the City’s Scoping Report

Resolved: It was agreed to make amendments to the following:

Para 4.2 – the built development should be kept below the 53 m contour.

Para 6 – to take account of winter flooding on this section of the B1008 & on North Court Road at the entrance to the Hospice

Proposed by Councillor Blake to approve the draft response with the above amendments – unanimously agreed.

A complaint had been received from parishioner regarding the holes that have been dug into the field north of Woodhouse Lane

Action: JB will draft and circulate an email to resident in response

d) Consideration of a footpath in Woodhouse Lane

To receive a request from a parishioner.

Councillor Aldridge had received a request and enquired whether the Parish Council would wish this request to be submitted to the LHP.

It was agreed that to provide a footpath in this location could cost a considerable amount of money and the road is not wide enough to support a footpath.

ACTION: Reply to Cllr Aldridge requesting more specific information and whether he considers this project cost effective and worthwhile to refer to LHP.

PLN17/56. To receive information on recording of future planning applications
This item had been dealt with at the previous meeting.

Application Matters:

PLN17/57.	Application No	Location	Proposal
	17/01340/LBC	Staceys Farm Barn	Single storey front extensions
	DECISION:	Support	
	1701331/FUL	Staceys Farm Barn	Single storey front extensions
	DECISION:	Support	
	17/01392/FUL	14 Erick Ave	Single storey rear & side extension. Hip to gable roof extension including 1 rear dormer window & 2 front dormer window
	DECISION:	No comment	
	17/05181/TPO	4 Shalford Lodge Erick Avenue	T3 & T6 - Oak x2 - north & west side of pond - crown reduction by 3m max & shaping over to leave natural profile; clean trunk of epicormic growth to crown break Reason: To prevent failure of end loading T5 - Oak - West of pond - crown reduction

			by 2m max cutting to suitable growing points & clean out deadwood Reason: to manage and prevent failure
	DECISION:	Support	
PLN17/58.	<p>Correspondence Received:</p> <p>a) Complaint re traffic in Mill Lane</p> <p>The Parish Council were copied into a complaint addressed to Broomfield Football Club. It was proposed that the email be forwarded to Essex County Council.</p> <p>ACTION: Reply to resident & ask if a response has been received from BFC. Also request his permission to forward it onto Cllr Aldridge for his attention and submit request to ECC Highways to cut back hedgerows to the original width.</p>		
PLN17/59.	<p>To discuss any other applications received up until the date of the meeting</p> <p>Three further planning applications had been received – they will be placed on the next agenda.</p>		
PLN17/60.	<p>To receive decisions made on previous planning applications</p> <p>Noted.</p>		
PLN17/61.	<p>Publicity – to identify items from Meeting to be placed on social media</p> <p>The following agenda items were to be reported on social media:</p> <ul style="list-style-type: none"> - PLN17/55 b) BPC have put in a bid for funding for cycle ways & advertise the new link on the website - PLN17/55 c) Background to the pits that have caused residents some alarm 		
PLN17/62.	<p>To receive notification of Any Other Business for referral to the next Meeting</p> <p>Broomfield Place and new school</p> <p>Meeting closed at 9 pm</p>		