

Minutes of Broomfield Parish Council meeting.

Held on Wednesday 18th October 2017 in Methodist Church Meeting Room.

17/63	<p>Members attending</p> <p>Chairman Cllr Barnes</p> <p>Councillors Cllrs Blake, Charlton, Daden, Garwood, Hubble, Jones, Matthews, Steed, Thomson, Tranquada.</p> <p>Also present The Clerk County Councillor Aldridge until minute 17/69 Chelmsford City Councillors Knight and Raven until minute 17/74.2</p> <p>Resolved. Apologies were accepted from Cllrs Howell and Mercer Proposed Cllr Barnes seconded Cllr Hubble and carried unanimously.</p>
17/64	<p>To approve the minutes of Broomfield Parish Council's Meeting 16th August 2017.</p> <p>Resolved: The minutes of Full Council Meeting held on 16th August 2017 are accepted as a true record. Proposed Cllr Barnes seconded Cllr Hubble and carried unanimously.</p>
17/65	<p>To receive any Declaration of Interest from Councillors</p> <p>Cllr Tranquada declared an interest in minute 17/74.4 as a member of Little Channels club.</p>
17/66	<p>Public Question Time</p> <p>There were no members of the public present.</p>
17/67	<p>Receive report from County Councillor Aldridge for items not on agenda.</p> <p>The Council were informed that the Essex Lottery was launched last week and already eighty charities have registered.</p> <p>Work will be starting on the A131 and A130 road safety improvements with road widening and additional lanes at the approach to roundabouts.</p> <p>Consultation is underway on the future of mobile libraries. There has been a 50% reduction in their use but costs remain high and the fleet of vans is ageing.</p> <p>Enquiries are being made of central government concerning Essex Fire Service funding which is considerably lower than other counties.</p>
17/68	<p>Receive report from City Councillors for items not on the agenda.</p> <p>Cllr Knight introduced Cllr Raven who reported that work is being done to support proposals for housing development at Hammonds Farm which may relieve pressure for housing in the north of the district. The Councillors supported the idea of development at this site and requested the assistance of the city council in pursuing the plan.</p> <p>All parties were encouraged to make representation and encourage this development. In support, Cllr Blake would forward to Cllr Raven the information held by the Parish Council from previous consultations. Parish Councillors were advised to attend the next Development Policy Committee meeting on 30th November.</p>

17/69	<p>To consider the revised terms of reference and meeting schedule for 2018</p> <p>It was noted that the Civic Amenities Committee would need to consider the proposed name change to Environment and Open Spaces at their next meeting, but subject to their agreement, there were no changes and following a short discussion, it was agreed to adopt the terms of reference and meeting programme.</p> <p>Resolved. The council approves the terms of reference and meeting schedule for adoption from January 2018. Proposed Cllr Barnes seconded Cllr Daden and carried unanimously.</p>
17/70	<p>To note a proposal to create a public open space for the provision of food for the public.</p> <p>It was noted that Broomfield Greenzone does not require any specific support for this project, but was keen to secure the Parish Council's approval when securing and adapting the land. It was agreed that the letter would support the principle within the practical constraints yet to be defined and be written 'to whom it may concern'.</p> <p>Resolved. The initial motion would be amended from ...write a letter... to ...write an open letter... Proposed Cllr Barnes, seconded Cllr Blake and carried unanimously.</p> <p>Resolved. The council will write an open letter of support for the project to provide space for community gardens. Proposed Cllr Barnes seconded Cllr Thompson and carried unanimously.</p>
17/71	<p>To approve the creation of a working group to assess parking needs and options.</p> <p>Cllr Daden reported that Cllrs Charlton and Matthews were willing and available to research the scope of the problem and assess the need for a Traffic Management Order and other ways of managing the matter.</p> <p>Resolved. The council approves the creation of a working group to assess the problems caused by unlawful and inconsiderate parking and to make recommendations for initiatives to manage or reduce the disruption caused. Proposed Cllr Barnes seconded Cllr Daden and carried unanimously.</p>
17/72	<p>Correspondence</p> <p>Request to endorse an application for a MBE. The request was noted, but it was felt that there were insufficient councillors with personal knowledge of the potential recipient. The Clerk would offer to confirm his contribution to the council.</p> <p>Request for barriers to protect green area at Rutherfords. The Clerk has advised the enquirer that the land is private property and any barriers would be the responsibility of the landowner.</p> <p>Cycle path enquiry. The enquirer was reassured that the Parish Council is taking a close interest in the matter, but was advised that the best contact for information was the County Council.</p> <p>Saxon Way realignment The report was noted but concern was expressed about changing the familiar name of a landmark road that joins the main road. The Clerk will write to express concern about the proposal.</p>

	<p>Enquiry about groundworks north of woodhouse lane The enquirer was informed that the works were part of an archaeological assessment.</p> <p>Consultations The mobile libraries consultation was noted</p> <p>The Essex highways stakeholder consultation was noted</p> <p>The consultation 'Planning for the right homes in the right places' was noted.</p>
17/73	<p>Clerk's report Progress on re-joining the village hall and parish council. A proposal to introduce the village hall finance as a committee of the council with a fully delegated budget is under preparation. Terms of reference are agreed. Staff consultation is underway.</p> <p>Update on transfer of payroll. The system has now been fully transferred to J&M Payroll who have noted some inaccuracies in the previous payroll system which have now been corrected.</p> <p>Update on insurance claim for locum cover. The Insurance Company has declined to cover the costs as the policy does not cover any emotional or psychiatric disorder or condition. In their view, work stress is neither an accidental bodily injury or contracted illness, as defined in their policy.</p> <p>Bank account – requirement for mandates to be returned at this meeting. Following the request for mandates made in August, the bank has delivered an ultimatum and the account will be closed if the paperwork is not returned by 27th October.</p>
17/74	To note minutes from the following Committees:
74.1.	Finance Committee and budget reports, meeting held on 18 th September.
74.2.	<p>Broomfield Village Hall Committee Cllr Jones reported that the contractor had overrun on another job and were unable to start the work on time. The work has been rescheduled for 15th 16th November.</p> <p>Site meetings are underway on the cycle path project with contractors being approached.</p> <p>It may be beneficial to split the carpark extension work from the cycle path work as they may be of interest to different contractors. Subject to receiving the funding, the project is on track to start late spring as planned</p>
74.3.	<p>Civic Amenities Committee. The council noted the adoption of the telephone booth and was informed that a plan to allow its use by local groups was generating interest.</p> <p>The Centenary cup was awarded by Cllr Tranquada.</p>

74.4.	<p>Property & Planning Committee</p> <p>To consider application 17/00380/MOD106</p> <p>The Council continues to object to the proposal on the general principle that section 106 agreements should not be amended once agreed and the Clerk will write to the City Council to reinforce the comments made for the previous application.</p> <p>The neighbourhood plan update will be deferred to the next meeting.</p> <p>Plans for the Works to pedestrian crossing on Main Road were noted.</p>
17/75	<p>To note reports from Representatives to outside bodies/charities</p> <p>No reports received</p>
17/76	<p>To note deadlines for the winter edition of Broomfield Times.</p> <p>Closing date for copy is Friday 20th October</p>
17/77	<p>To note parking enforcement figures for September 2017</p> <p>The figures were noted.</p>
17/78	<p>Discussion Item:</p> <p>To consider organising an event for the Queen's 65th anniversary.</p> <p>It was initially suggested that the Council could combine the fun day with an evening event but concern was expressed that this would be a big operation which will require a substantial budget, deep commitment from the councillors and wide public support. It was noted that providing public entertainment may not be a popular way to spend money, so sponsorship and admission fees should be considered.</p> <p>As an alternative, Cllr Tranquada proposed a 125th anniversary of the founding of the council celebration. To gauge the level of interest, this would be announced in the Spring newsletter with an invitation for the public to attend a meeting and establish if enough people would be interested in supporting the event with practical assistance. Without the support of the wider community, the project would not be feasible.</p>
17/79	<p>Items for next agenda</p> <p>Consider a defibrillator for the hall.</p> <p>Data protection briefing for council.</p>

Meeting closed at 9.02