

## BROOMFIELD PARISH COUNCIL

Finance Committee; Cllrs Jones, Mercer, Tranquada, Barnes, Blake, Daden, Garwood.

Dear Councillor

You are summoned to attend the forthcoming meeting of Broomfield Parish Council's Finance Committee to be held in the Council Office at Broomfield Village Hall at 7.30 p.m. on Wednesday 15th November 2017 for the purpose of transacting the business shown in the Agenda.



Michael Letch  
Clerk to the council  
10<sup>th</sup> November 2017

**The public and press are welcome to attend.**

**FIN17/15. Members Attending**

**Motion.** To record and accept apologies for absence.

**FIN17/16. Declarations of interests**

**FIN17/17. To approve the minutes of Finance and General Purposes Committee Meeting held 18th September 2017.**

**Motion:** The minutes of the Finance and General Purposes Meeting held on 18<sup>th</sup> September 2017 are accepted as a true record.

**FIN17/18. To note the resignation of Cllr Matthews from the committee.**

**FIN17/19. To receive financial reports**

- a. To approve the bank statement and reconciliation for October 2017.
- b. To note cashbook, income and expenditure for October 2017.
- c. To note payroll for October 2017.

**Motion:** The Committee approves the financial records for October 2017.

**FIN17/20. To consider the precept for 2018-19**

**Motion.** The committee recommends a zero increase in the band D equivalent of £55.46 with will deliver a precept of £117,840.

**FIN17/21. To consider the second draft of a 2018 – 9 budget**

**Motion.** The committee recommends the budget for approval at full council in December.

**FIN17/22. Items for next meeting**