

**BROOMFIELD PARISH COUNCIL**

**Minutes of the Parish Property & Planning Committee  
Held in the Council Office at Broomfield Village Hall  
7.30 p.m. on Wednesday 6<sup>th</sup> December 2017**

<b>PLN17/95.</b>	<p><b>Members attending</b> Chairman Councillor Blake Vice Chairman Councillor Thomson Councillors Daden, Mercer &amp; Garwood Also Present: Mrs K Hurrell (Assistant Clerk – Planning) <b>Motion:</b> To record and accept apologies for absence. <b>Resolved:</b> There were no apologies. All agreed.</p>		
<b>PLN17/96.</b>	<p><b>Declarations of interests</b> No declarations of interest were made.</p>		
<b>PLN17/97.</b>	<p><b>To consider recording the meeting</b> <b>Motion.</b> To approve recording of the meeting. <b>Resolved:</b> It was resolved to record the Meeting (3 in favour, 2 abstentions).</p>		
<b>PLN17/98.</b>	<p><b>Public Question Time</b> There were no members of public present at the meeting.</p>		
<b>PLN17/99.</b>	<p><b>To approve the minutes of Property and Planning Committee Meeting held 1<sup>st</sup> November 2017.</b> <b>Motion:</b> The minutes of Property and Planning Committee Meeting held on 1<sup>st</sup> November 2017 are accepted as a true record. <b>Resolved:</b> The minutes of Property and Planning Committee Meeting held on 1<sup>st</sup> November 2017 were accepted as a true record. All agreed.</p>		
	<b>Application Matters:</b>		
<b>PLN17/100.</b>	<b>Application No</b>	<b>Location</b>	<b>Proposal</b>
	17/01847/FUL	216 Main Road	Loft conversion including 2 front dormer windows & a rear dormer window
	<b>DECISION:</b>	<p>Object, on the basis of the prominent flat roof on the back of the house and with reference to Broomfield’s Village Design Statement Section 6 Guidance please note the following: <i>Extensions to existing buildings, including porches, dormers and loft conversions, should feature pitched roofs depending on context.</i> We have no objection to the front extension.  4 in favour of this decision, 1 abstention.</p>	
	17/01934/FUL	34 Condor Gate Lt Waltham CM3 3PY	Demolish existing dwelling (Walnelter) and construct 2no. new 5-Bedroom detached houses, inclusive of private drive and associated landscaping. Integral Garage to plot at front, and detached Garage to rear plot with Studio over

	<b>DECISION:</b>	Support application, subject to the comments made in the Historic Environment Report.
<b>PLN17/101.</b>	<b>To discuss any other applications received up until the date of the meeting</b>	Five planning applications had recently been received – three are Tree Preservation Order Applications and these will be referred to Civic Amenities Committee Meeting to be held on 13 <sup>th</sup> November; the other two planning applications will be taken at the next Planning Committee Meeting.
<b>PLN17/102.</b>	<b>To receive decisions made on previous planning applications</b>	Noted.
	<b>Policy Matters:</b>	
<b>PLN17/103.</b>	<b>To receive an update on the Broomfield Neighbourhood Plan &amp; consider any Recommendations from the Steering Group</b>	<p>Notes of recent Steering Group meetings have been circulated separately. The results of the recent residents' questionnaire are available on the Parish Council website homepage or <a href="#">click here</a>.</p> <p><b>Motions:</b></p> <ol style="list-style-type: none"> <li>1. To note the Notes of the Steering Group Meetings held on 7<sup>th</sup> &amp; 28<sup>th</sup> November 2017.</li> <li>2. To note the Summaries of the Residents' Questionnaire Results</li> </ol> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. The Notes of the Steering Group Meetings were noted. All in favour.</li> <li>2. The Summaries of the Residents' Questionnaire Results were noted. It was also noted that they will provide invaluable information for not only the Neighbourhood Plan but also for the Parish Council. This item will be placed on the next Planning Committee Agenda to allow members further time to peruse them. All in favour.</li> </ol>
<b>PLN17/104.</b>	<b>Chelmsford Local Plan:</b>	<p><b>North and West Chelmsford Parishes Group Meeting – 23<sup>rd</sup> November 2017</b></p> <p>Notes were distributed by email before the Meeting.</p> <p><b>Motion:</b> To note the Notes of the North and West Chelmsford Parishes Group Meeting on 23<sup>rd</sup> November 2017</p> <p><b>Resolved:</b> The Notes of the North and West Chelmsford Parishes Group Meeting held on 23<sup>rd</sup> November 2017 were noted. All agreed.</p> <p>A discussion took place regarding the progress of the Local Plan, the next steps and how the Parish Council can prepare for the forthcoming Consultation. It was noted that, at the final Examination in Public, the Inspector will have a very specific remit, limited to planning matters. Professional help will be required to help the Council put forward a good case based on planning policies - for example, regarding a green belt</p>

	review.
<b>PLN17/105.</b>	<p><b>Chelmsford Growth Package – Announcement of Approved Schemes</b></p> <p>A number of schemes for new cycle paths, crossings and other traffic improvements were announced on 28<sup>th</sup> November by the County Council. Information will be forwarded when available.</p> <p><b>Motion:</b> To note the Chelmsford Growth Package announcement of approved schemes.</p> <p><b>Resolved:</b> The Chelmsford Growth Package announcement of approved schemes was noted. These include schemes affecting Broomfield, namely the Essex Regiment Way Pegasus crossing for pedestrians, cycles and horses (which is to be built when the radial road is complete on Beaulieu Park); a dedicated cycle lane from the King Edward Grammar School along the length of Broomfield Road to Patching Hall Lane; the Great Waltham cycle route (although this is disappointing as it does not link in with The Avenues cycle path to provide a much needed link via this route to the City centre). All agreed.</p>
<b>PLN17/106.</b>	<p><b>To receive information about the Tree Charter (see <a href="https://treecharter.uk/">https://treecharter.uk/</a>)</b></p> <p>This item will be discussed by the Civic Amenities Committee and the full Parish Council Meeting.</p>
<b>PLN17/107.</b>	<p><b>Air Quality.</b></p> <p>Information has been received from Chelmsford City Council – please see e-mails circulated by the Planning Officer dated 1<sup>st</sup> November and 20<sup>th</sup> November.</p> <p><b>Motion:</b> To note the information received from Chelmsford City Council regarding Air Quality</p> <p><b>Resolved:</b> The information from Chelmsford City Council regarding Air Quality was noted. A full district wide report will not be available until end of January 2018. In light of this, the Committee agreed to approach Chelmsford City Council to volunteer to carry out the air quality assessment on the City Council’s behalf.</p> <p><b>ACTION: Clerk to volunteer the Parish Council’s services to carry out air quality assessment.</b></p>
<b>PLN17/108.</b>	<p><b>To receive any Other Updates on Policy Matters</b></p> <p><b>a) Update on request for warning sign in Mill Lane</b> Nothing further to report at present. Refer back to Clerk.</p>
<b>PLN17/109.</b>	<p><b>Correspondence Received</b></p> <p><b>a) Letter from Essex Highways – invitation to comment on Proposed Revision of Waiting Restrictions – Hospital Approach</b> Noted.</p> <p><b>b) Cllr Knight - underlining his opposition to over-development in Broomfield and the Walthams.</b> Noted</p>

	<p><b>c) Email from parishioner advising that a lorry had been travelling through the village to the Hospital Approach development</b> – this will be referred to the Clerk requesting he speak to the City’s Planning Enforcement Team to enquire if there is a planning condition imposed in the Planning Application for the development of Hospital Approach (there is also a weight limit along Main Road, Broomfield banning heavy lorries except for access). Councillor Blake will reply to the parishioner thanking him for his observations.</p> <p><b>ACTION: Clerk to contact Planning Enforcement</b>  <b>Cllr Blake to reply to parishioner</b></p>
<b>PLN17/110.</b>	<p><b>Publicity – to identify items from Meeting to be placed on Social Media</b></p> <ul style="list-style-type: none"> <li>- Air quality – to report action proposed</li> <li>- Chelmsford Growth Package – proposed crossing over Essex Regiment Way</li> </ul>
<b>PLN17/111.</b>	<p><b>To receive notification of Any Other Business for referral to the next Meeting</b></p> <p>There was no other business.</p> <p>The Chairman closed the meeting at 9.20 p.m.</p>