

## BROOMFIELD PARISH COUNCIL

Dear Councillor

You are summoned to attend the Meeting of Broomfield Parish Council to be held on Wednesday 20<sup>th</sup> December 2017 in the Village Hall, Main Road, Broomfield at 7.30pm



Michael Letch  
Clerk to the Council  
14<sup>th</sup> December 2017

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| <b>17/80</b> | <b>Members attending</b><br><b>Motion.</b> To record and accept apologies for absence   |
| <b>17/81</b> | <b>To approve the minutes of Broomfield Parish Council's Meeting 18<sup>th</sup> October 2017.</b><br><b>Motion:</b> The minutes of Full Council Meeting held on 18 <sup>th</sup> October 2017 are accepted as a true record.   |
| <b>17/82</b> | <b>To receive any Declaration of Interest from Councillors</b>  |
| <b>17/83</b> | <b>Public Question Time</b><br>The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.   |
| <b>17/84</b> | <b>Receive report from County Councillor Aldridge for items not on agenda (max 10 minutes)</b>  |
| <b>17/85</b> | <b>Receive report from City Councillors for items not on the agenda (max 10 minutes)</b>  |
| <b>17/86</b> | <b>To approve the creation of a new bank account with Metro Bank</b>  |
| <b>17/87</b> | <b>To receive financial reports</b><br>To approve the bank statement and reconciliation for November 2017.<br>To note cashbook, income and expenditure for November 2017.<br>To note payroll for November 2017.<br><b>Motion:</b> The Committee approves the financial records for November 2017. |
| <b>17/88</b> | <b>To approve the budget for 2018 – 2019</b><br><b>Motion.</b> The Parish Council approves a budget of £124,423 for the Parish Council and a budget of 57,000 for the village hall giving a total budget of £186,423.   |
| <b>17/89</b> | <b>To approve the precept for 2018 – 2019</b><br><b>Motion.</b> The Parish Council sets a precept of £117,837 based on an unchanged band D equivalent of £55.46 and a tax base of 2,125.  |
| <b>17/90</b> | <b>To consider purchase and installation of a defibrillator for the Parish.</b><br>Documentation previously circulated  |

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| <b>17/91</b> | <p><b>Correspondence</b><br/> To note progress on the Chelmsford Development Plan<br/> Letter requesting maintenance of war memorial.<br/> Letters objecting to the renaming of Saxon Way</p> <p><b>Consultations</b><br/> Chelmsford growth package</p> |
| <b>17/92</b> | <p><b>Clerk's report</b><br/> Progress on re-joining the village hall and parish council<br/> Saxon way<br/> Pedestrian Crossing</p>   |
| <b>17/93</b> | <b>To consider the benefits of participation in the <a href="#">Tree Charter</a></b>   |
| <b>17/94</b> | <b>To note minutes from the following Committees:</b>  |
| 94.1.        | Finance Committee and budget reports, meeting held on 18 <sup>th</sup> September   |
| 94.2.        | <p>Broomfield Village Hall Committee<br/> To receive an update on the hall partition.<br/> To receive update on tree works and creation of cycle track</p>   |
| 94.3.        | Civic Amenities Committee.   |
| 94.4.        | Property & Planning Committee  |
| 94.5.        | <p>Parking needs and options working group.<br/> Provision of bin stickers<br/> Advertising campaign<br/> Responses from residents.</p>  |
| <b>17/95</b> | <b>To note reports from Representatives to outside bodies/charities.</b>   |
| <b>17/96</b> | <b>To note parking enforcement figures for November 2017.</b>  |
| <b>17/97</b> | <p><b>Discussion Item:</b><br/> To consider hosting and event for the Council's 125th anniversary</p> <p>Discussion paper from Cllr Tranquada.</p>   |
| <b>17/98</b> | <p><b>Items for next agenda</b><br/> General Data Protection Regulations</p>   |