

BROOMFIELD PARISH COUNCIL

Minutes of the Meeting of Broomfield Parish Council.

Held on Wednesday 20th December 2017

Village Hall, Main Road, Broomfield.

17/80	<p>Members attending Chairman Cllr Barnes</p> <p>Councillors Cllrs Blake, Charlton, Garwood, Howell, Hubble, Jones, Matthews, Steed, Thomson, Tranquada. Also present The Clerk</p> <p>Resolved. Apologies were accepted from Cllr Daden, Cllr Aldridge (Essex C.C.) Cllr Knight (Chelmsford C.C.). Proposed Cllr Barnes seconded Cllr Blake and carried unanimously.</p>
17/81	<p>To approve the minutes of Broomfield Parish Council's Meeting 18th October 2017. Resolved: The minutes of Full Council Meeting held on 18th October 2017 are accepted as a true record. Proposed Cllr Barnes seconded Cllr Jones and carried unanimously.</p>
17/82	<p>To receive any Declaration of Interest from Councillors. There were no declarations of interest.</p> <p>Cllr Thompson joined the meeting.</p>
17/83	<p>Public Question Time There were no members of the public present.</p>
17/84	<p>Apologies were received from County Councillor Aldridge.</p>
17/85	<p>Apologies were received City Councillor Knight.</p>
17/86	<p>To approve the creation of a new bank account with Metro Bank. Resolved. The council approves the creation of a current account with metro bank with signatories to be enrolled at the January meeting. Proposed Cllr Blake seconded Cllr Steed and carried unanimously.</p>
17/87	<p>To receive financial reports To approve the bank statement and reconciliation for November 2017. To note cashbook, income and expenditure for November 2017. To note payroll for November 2017. Resolved: The Committee approves the financial records for November 2017. Proposed Cllr Jones, seconded Cllr Blake and carried unanimously.</p>
17/88	<p>To approve the budget for 2018 – 2019 Resolved. The Council notes the budget figure of 129,423 published on the revised summary. Proposed Cllr Barnes seconded Cllr Garwood and carried unanimously.</p> <p>Resolved. The Parish Council approves a budget of £129,423 for the Parish Council and a budget of 57,000 for the village hall giving a total budget of £186,423. Proposed Cllr Jones seconded Cllr Barnes and carried unanimously.</p>

17/89	<p>To approve the precept for 2018 – 2019 Resolved. The Parish Council sets a precept of £117,837 based on an unchanged band D equivalent of £55.46 and a tax base of 2,125. Proposed Cllr Jones seconded Cllr Mercer and carried with one abstention.</p> <p>The Council thanked the Clerk and the Finance Committee for their work in preparing the budget.</p> <p style="text-align: right;">Cllr Matthews joined the meeting.</p>
17/90	<p>To consider purchase and installation of a defibrillator for the Parish. Resolved. The council will produce a project plan to install a defibrillator and arrange for all necessary support and maintenance, with the item being installed at the village hall. Proposed Cllr Steed seconded Cllr Hubble and carried unanimously.</p>
17/91	<p>Correspondence To note progress on the Chelmsford Development Plan The plan was noted.</p> <p>Letter requesting maintenance of war memorial. The Clerk reported that the addition of extra hooks is a simple matter for the Village Attendant and would be carried out soon. However, while it is clear that the parish council does not own the monument, the Clerk is investigating who does own and insure it.</p> <p>Letters objecting to the renaming of Saxon Way The Council noted the objection and concluded that the compromise solution proposed would be acceptable to the majority of residents.</p> <p>Consultations Chelmsford growth package was noted.</p>
17/92	<p>Clerk's report Progress on re-joining the village hall and parish council. The joint budget has been prepared and negotiations are underway to ensure the closest links are built while maintaining the necessary separation for legal compliance.</p> <p>Saxon way Chelmsford City Council has reported that development in the area meant that a new road had to be built to accommodate the new houses. As a result, the Council were left with limited options. Either to rename part of Saxon Way so that all existing properties in Saxon Way kept their existing addresses; or to name the new road Saxon Way and rename the road which is currently known as Saxon Way. The latter option would have caused many problems for existing homeowners in Saxon Way and therefore they choose the former option.</p> <p>Pedestrian Crossing. "Zebrite" LED beacons are to be installed on offset brackets and the upgrade is awaiting power connection by UK Power Networks. The work is still outstanding and a follow-up letter will be sent.</p> <p>Website update. In line with the principles outlined in minute 17/42, further work has been done on the website to make it more useful and attractive for residents.</p>

	<p>Exemption from Referendum on precept.</p> <p>The Secretary of State for Communities and Local Government has confirmed that the council tax referendum principles will not be applied to Parish or Town councils in the next three years provided the sector can be seen to be taking all available steps to mitigate the need for council tax increases.</p> <p>Code of Conduct complaint.</p> <p>The Council has received a complaint against a councillor under the code of conduct. The allegation was that a declaration of interest was not made correctly at a committee meeting. The initial investigation by the Clerk and the Monitoring officer is that the declaration was made correctly and there would be no case to answer. The Clerk awaits the Monitoring Officer's decision.</p>
17/93	<p>To consider the benefits of participation in the Tree Charter</p> <p>It was agreed that the tree charter would be useful as a planning and policy device that would not commit the council to any specific requirements.</p> <p>Resolved. The Council approves adoption of the tree charter it was agreed that the Clerk would sign on behalf of the council. Proposed Cllr Blake seconded Cllr Thompson and carried unanimously</p>
17/94	To note minutes from the following Committees:
94.1.	<p>Finance Committee and budget reports, meeting held on 15th November 2017.</p> <p>The Council noted the discussions about budget and precept and the amendments made.</p>
94.2.	<p>Broomfield Village Hall Committee</p> <p>To receive an update on the hall partition.</p> <p>The partition work has been successfully completed and recent correspondence indicates that there is a possibility that some money can be recovered from Blackwater Construction the company that did the original installation.</p> <p>To receive update on tree works and creation of cycle track.</p> <p>The trees on the site of the new car park have been felled and the works to the trees adjacent to the centenary wood access road has been successfully completed.</p>
94.3.	<p>Civic Amenities Committee.</p> <p>Cllr Tranquada reminded the Council of the background to the occupation of the large barn. The barn is an asset that could generate more money if hired commercially, but this would involve finding appropriate accommodation for the Broomfield Cottage Garden Society on the current site. More research and negotiation will be needed and the matter will be considered at a later meeting of the Village Amenities Committee. The report on the meeting with the Broomfield Cottage Garden Society was circulated and noted.</p>
94.4.	<p>Property & Planning Committee</p> <p>The minutes were noted. Cllr Blake advised the Council to review the latest Neighbourhood Plan reports.</p>

94.5.	<p>Parking needs and options working group.</p> <p>Provision of bin stickers. Having resolved the issue of flyposting, it is now understood that residents can make their bins provided the signage does not interfere with the bin lift.</p> <p>Advertising campaign. Published in Broomfield times.</p> <p>Responses from residents. Limited response so far, Clerk still to write to businesses and selected residents.</p>
17/95	<p>To note reports from Representatives to outside bodies/charities.</p> <p>The revised bus timetable for service 10 Pleshey was noted.</p>
17/96	<p>To note parking enforcement figures for November 2017.</p> <p>The figures were noted.</p>
17/97	<p>Discussion Item:</p> <p>To consider hosting and event for the Council's 125th anniversary</p> <p>Cllr Tranquada reminded the Council that an event of this nature would require a champion to keep focus and momentum, and would require the active participation of residents and organisations. There is potential for a good event, but although the council could co-ordinate the efforts, it would require significant support from other volunteers. If there is sufficient interest, the council would manage the funding and co-ordination.</p>
17/98	<p>Items for next agenda</p> <p>General Data Protection Regulations.</p> <p>Support for families in need at Christmas, with an invitation to an event on Christmas day.</p> <p style="text-align: center;">Meeting closed at 9.11</p>