

BROOMFIELD PARISH COUNCIL

**Minutes of Broomfield Parish Council's Village Amenities Committee.
Broomfield Village Hall at 7.30 p.m. on Wednesday 14th February 2018.**

CA18/14.	Members attending Chairman Councillor Tranquada. Vice Chairman Councillor Garwood. Councillors Fletcher, Howell, Thomson. Also Present The Clerk and Deputy Clerk. Not Present Councillor Mercer. Resolved. Apologies were accepted from Cllr Steed, Hubble,. Proposed Cllr Tranquada seconded Cllr Fletcher and carried unanimously.
CA18/15.	Declarations of interests Cllr Tranquada declared his wife is currently a committee member of the Cottage Garden Society.
CA18/16.	To consider recording the meeting Resolved. The meeting will not be recorded. Proposed Cllr Tranquada seconded Cllr Garwood and carried unanimously.
CA18/17.	Public Question Time There were no members of the public present.
CA18/18.	To approve the minutes of the Civic Amenities Committee Meeting held 10th January 2018. Resolved: The minutes of the Civic Amenities Committee Meeting held on 10 th January 2018 are accepted as a true record. Proposed Cllr Tranquada seconded Cllr Garwood and carried unanimously.
CA18/19.	Allotment Site
a.	Review of allotment waiting list. Two applicants on the waiting list, but neither requires an allotment at the present time.
b.	To consider date for allotment monitoring. Wednesday 9 th May 10a.m. Councillors Tranquada and Garwood will attend. Letters have been sent to allotment holders with poorly maintained plots.
c.	To consider future use of the barn The clerk has contacted the Ministry of Housing, Communities & Local Government to

	<p>request guidance on the legality of repurposing the allotment land for a barn. As yet no response has been received and a reminder has been sent. It has been confirmed that the original planning application was based on no change of use, with the condition that the development shall at all times remain and be solely used for purposes ancillary to and in connection with the main use of the site as allotments. This condition was to fix the scope of the permission and avoid any undesirable fragmentation of the site. At face value, this would restrict commercial use of the site. Before any further decision is made, the Clerk will commission a structural survey to gauge the long-term viability of the building. The City Council will be consulted on the likelihood of changing the planning purpose for the land from allotment to light commercial.</p>
CA18/20.	Church Green
a.	<p>To consider a request to introduce resident permit parking to Church Green.</p> <p>The Clerk advised that there is currently a consultation underway for the roads between Hospital Approach and Butler's Close. Provided there is sufficient interest from neighbours, Church Green can be added to this consultation. The enquirer has been put in touch with the Parking Partnership Officer who is managing the work.</p>
b.	<p>To consider a request by the Parochial Church Council to hold three events on Church Green</p> <p>May Fayre 12th May 2018 (Amended from the original request for the 19th) Songs of Praise on the Green 24th June 2018 Pet Service 9th September 2018</p> <p>Resolved. The Committee approves the three dates for the events. Proposed Cllr Tranquada seconded Cllr Fletcher and carried unanimously.</p>
c.	<p>To receive update on bulb planting on Church Green.</p> <p>Bulb planting will be on Sunday February 24th while the leaves of the existing bulbs are still visible.</p>
CA18/21.	<p>To consider making an application for Local Service funding.</p> <p>The clerk reported that there was a known requirement for management of anti-social parking. Although there is currently no power that the Parish can use to enforce this kind of obstruction, Essex County Council and the Police and Crime Commissioner have been approached asking if the Parish can be used as a pilot project.</p>
CA18/22.	<p>To consider recommendations for Parish Cleansing days.</p> <p>The Committee advised that the ditch on the opposite side of the road to the Saxon Gate development be cleared.</p>

CA18/23.	Angel Meadow
a.	<p>To receive information regarding the CIF application.</p> <p>The clerk confirmed that the council had received a grant of £6,000 which, when combined with the CIL money received from the Saxon Gate development would provide sufficient funds for the Kicking Wall hard play surface. The Contractor has been instructed and work will commence at his earliest opportunity. Cllr Tranquada will be meeting with the Football Club to confirm the run-off of the football pitch will not be compromised by the tarmac and the existing teenage shelter. The Clerk has written to the Insurance Company and to the Playing Fields Association to check on liability.</p>
b.	<p>To review hire charges for Broomfield Football Club</p> <p>The club maintains the pitch area to their standard at their expense and is only charged the basic hire price. The claimed £450 in 2015 was a one-off adjustment to reflect cutting in that year. With the current maintenance arrangements, there is no rebate as the council provides the land and charges booking fee to compensate the parishioners for loss of amenity.</p> <p>Previously, the Football Club have block booked the pitch or provided the fixture list so the Council was aware of the times that the site was required. This may be on the assumption that the grass maintenance work undertaken by the club entitles them to exclusive use. As there is no agreement to provide this exclusive use the field may be let to other users on first come first served.</p>
c.	<p>To confirm times for the daily hire of Angel Meadow.</p> <p>Morning session 9.00 am to 1.00pm. Afternoon 1.00 pm to 6.00pm</p>
CA18/24.	Financial Matters
a.	<p>To consider any purchases under budget headings.</p> <p>A new bin required for Mill Lane which will be purchased under delegated powers.</p>
b.	<p>To consider the cost of the Annual Tree Survey.</p> <p>Resolved. The council will appoint Place Services for a fee of £450. Proposed Cllr Tranquada seconded Cllr Howell and carried unanimously.</p>
CA18/25.	To receive Health & Safety Inspections
a.	<p>The Health & Safety Inspections were noted.</p>
CA18/26.	Snow Patrol
a.	<p>To receive update regarding areas within the Village.</p> <p>No volunteers have come forward for sites identified. The Clerk advised the committee</p>

	that the recommended approach is to distribute the salt in advance of any bad weather with an agreed area to be covered by each volunteer. The Council will put a new advertisement on facebook with the new approach.
CA18/27.	To receive update on the Telephone Box on Angel Green Christmas lights were a success. New fixing system installed for display material.
CA18/28.	Centenary Wood – to receive update from Councillor Tranquada No response from the scouts about the offer to plant a commemorative tree, the Deputy Clerk will pursue the matter.
CA18/29.	Parish Paths Partnership (P3) – to receive update Councillor Tranquada Nothing to report

The Chairman thanked members for attending and closed the meeting at 9.15p.m.